



UNIVERSITY of HAWAII\*  
**LEeward**  
COMMUNITY COLLEGE

March 11, 2016

**MEMORANDUM**

**TO:** Lynn Hammonds, Executive Director HTSB

**FROM:** Bobbie Martel, Coordinator AAT/Alternative CTE Licensure Programs *BM*

**SUBJECT:** Clarification for the Letter of Intent

I am writing to clarify the letter of intent which was approved on February 26, 2016 as NBI 15-25. Leeward Community College will be developing a Teacher Education program in Special Education PK-12. The letter that was approved stipulated that this program would become an added field. Though this will be the case for some candidates, Leeward CC will be preparing a larger population of candidates, not only those adding a field in order to produce home-grown special education teachers.

As a community college with a staunch mission to produce graduates who fulfill local workforce needs, offering this additional Special Education PK-12 teacher education program would address a critical shortage of culturally responsive special educators with a demonstrated long term commitment to working with unique populations of students in Hawai'i's historically underserved public schools.

Thank you for your time and consideration.

Bobbie Martel  
Coordinator/Associate Professor CC  
Teacher Education Programs  
Leeward Community College