

**HAWAI'I TEACHER STANDARDS BOARD
COMMITTEE WORK SESSIONS AND BUSINESS MEETING**

**FRIDAY, MAY 23, 2014
Dole Cannery Meeting Room 158**

MINUTES

PRESENT: Louise Cayetano
Terry Holck
Arlene Lee-Williams for Don Horner
Beth Pateman for Donald Young
Kerry Tom for Kathryn Matayoshi
Barry Wurst
Lisa DeLong
Wray Jose
Scott Parker
Edward Patrick
Noe Noe Tom

ABSENT: Justin Mew
Felicia Villalobos

STAFF: Lynn Hammonds, Executive Director
Carolyn Gyuran, Education Specialist
Lorrin Toma, DPSA
Jill Agena, Secretary

OBSERVERS: Jill Baldemor, Teach for America
Margaret Higa, HIDA
Kara Kusunoki, Teach for America
Will Scott, Teach for America
Sue Voit, HIDA

CALL TO ORDER:

Chairperson Holck called the meeting to order at 12:50 p.m.

AMENDED THE AGENDA AS FOLLOWS:

1. NBI 13-31: Regarding Licensure Testing has been withdrawn
2. In Executive Session, the Deputy Attorney General is not present for consultation on legal and procedural matters
3. In Executive Session, the decision on Contested Case Hearings were postponed
4. Added rule revisions from the Deputy Attorney General to discuss in Committee of the Whole

ANNOUNCEMENTS:

1. Board Member Kissida resigned for personal reasons.
2. Chairperson Holck reminded board members that the State Ethics Commission financial disclosure form is due May 31, 2014. Secretary Agena to send the link.

APPROVAL OF MINUTES:

(Cayetano/Jose) The minutes of the March 14, 2014 meeting were approved as written.

TOPIC: **Executive Director's Report**
DISCUSSION: Executive Director Hammonds submitted her report to the Board with no additions.

TOPIC: **Report out of Executive Session**
DISCUSSION: Chairperson Holck reported out:

1. March 14, 2014 executive session minutes were approved as written.
2. NBI 13-34: License Affirmation approved.
3. Contested hearings postponed.
4. Discussion on the evaluation of the Executive Director will continue in executive session at the June meeting.

TOPIC: **Teacher Education Committee**
DISCUSSION: Pateman reported that the committee discussed:

- NBI 13-35: Approval of Program Review Teams for iteachHawaii – recommends approval
- NBI 13-36: Extension of State Approval for Brigham Young University-Hawaii – recommends approval
- NBI 13-37: Extension of State Approval for Teach for America – recommends approval
- NBI 13-38: Extension of State Approval for University of Hawaii-Manoa – recommends approval
- NBI 13-39: Regarding The Academy of Orton-Gillingham Practitioners and Educators for use in Adding a Field – recommends approval
- NBI 13-31: Regarding Licensure Testing - withdrawn
- Program review and standards presentation by Education Specialist Gyuran
- Update on preservice performance assessments by Education Specialist Gyuran

- Update on NBPTS support by Education Specialist Gyuran

TOPIC: Budget, Personnel and Strategic Planning Committee

- DISCUSSION:** N.Tom reported that the committee discussed:
- NBI 13-40: Approval of 2015 Budget – recommends approval
 - NBI 13-41: Approval of Customer Service Plan – recommends approval as revised
 - NBI 13-42: Approval of Hawaii Information Consortium (HIC) Work Proposal to Enable the Department of Education (DOE) Payment Assistance Feature in the Online Licensing System – recommends approval

TOPIC: Committee of the Whole

- DISCUSSION:** Holck reported that the committee discussed:
- Strategic Plan Update – this will be an NBI in June
 - Rule Revisions from the Deputy Attorney General – recommends approval except for the revisions to the INTASC language

TESTIMONY, PETITION FROM THE PUBLIC: None.

NEW BUSINESS APPROVED: (See Attachments)

- 1. NBI 13-34: License Affirmation**
(Holck reported out approved in executive session)
- 2. NBI 13-35: Approval of Program Review Teams for iteachHawaii**
(Pateman on behalf of the Teacher Education Committee)
- 3. NBI 13-36: Extension of State Approval for Brigham Young University-Hawaii**
(Pateman on behalf of the Teacher Education Committee)
- 4. NBI 13-37: Extension of State Approval for Teach for America**
(Pateman on behalf of the Teacher Education Committee)
- 5. NBI 13-38: Extension of State Approval for University of Hawaii-Manoa**
(Pateman on behalf of the Teacher Education Committee)
- 6. NBI 13-39: Recognition of Orton-Gillingham Certifications to Add the Fields of Reading, Reading Specialist and Literacy Specialist**
(Pateman on behalf of the Teacher Education Committee)

7. NBI 13-40: Approval of 2015 Budget

(N.Tom on behalf of the Budget, Personnel and Strategic Planning Committee)

8. NBI 13-41: Approval of Customer Service and Communications Plan for 2014-2015

(N.Tom on behalf of the Budget, Personnel and Strategic Planning Committee)

9. NBI 13-42: Approval of Hawaii Information Consortium Statement of Work Agreement

(N.Tom on behalf of the Budget, Personnel and Strategic Planning Committee)

MOTIONS:

1. (Cayetano/Patrick) Motion to move into executive session to review license ratification list for approval.
2. (Cayetano/Jose) Motion to rise out of executive session.

ADJOURNMENT:

Chairperson Holck adjourned the meeting at 1.49 p.m.

RECORDER: _____
Jill Agena

DATE: May 23, 2014

New Business Item 13-34

Introduced 5/23/14

Approved 5/23/14

TITLE: License Affirmation

The Hawaii Teacher Standards Board approves the attached lists of Hawaii Provisional Licenses, Standard Licenses, Advanced Licenses, Added Fields to Existing Licenses, Renewed Licenses and Special Permits.

Submitted by: Terry Lynn Holck

Referred to:

April 2014 Licenses					
Advanced License					
Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
AL	Anderson	Michael Earl	Science 6 - 12 Science 6 - 8	3/1/2014	6/30/2024
AL	Berrigan-Sanchez	Windy	Elementary Education K - 6 Teaching English to Speakers of Other Languages K - 12	3/1/2014	6/30/2024
AL	Beyer	Joanna	English 6 - 12 Reading 6 - 12	3/1/2014	6/30/2024
AL	Farmer	Bonnie L.	Elementary Education K - 6 Reading K - 12 SPED - Mild/Moderate K - 12 Special Education K - 12	3/1/2014	6/30/2024
AL	King	Janet	Special Education P - 12	3/1/2014	6/30/2024
AL	King	Janet L.	Special Education P - 12	3/1/2014	6/30/2024
AL	Raczkowski	Dawn A	Elementary Education K - 6 Teaching English to Speakers of Other Languages K - 6	3/1/2014	6/30/2024
Standard License					
Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
SL	Abdelkarim	Kays	French 6 - 8	4/1/2014	6/30/2019
SL	Agag-Teodoro	Marites	SPED - Mild/Moderate 6 - 12	4/1/2014	6/30/2019
SL	Aguiar	Andrea	Early Childhood Education PK - 3 Elementary Education K - 6	4/1/2014	6/30/2019
SL	Akima	Willette	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Aliu	Agboola	CTE-Arts and Communication 6 - 12 Mathematics 6 - 12 Physics 6 - 12	3/1/2014	6/30/2019
SL	Altman	Deborah	English 6 - 12 English 6 - 8 School Counselor K - 12 Social Studies 6 - 8 Speech 6 - 12	4/1/2014	6/30/2019
SL	Ancheta	Marife Peralta	Elementary Education K - 6 Tagalog K - 6	3/1/2014	6/30/2019
SL	Anderson	Gregory	CTE-Business 6 - 12 CTE-Business Vocational 6 - 12	3/1/2014	6/30/2019
SL	Arias	Nohemi	Elementary Education K - 6 Teaching English to Speakers of Other Languages K - 6	3/1/2014	6/30/2019
SL	Baba	Eric	Science 6 - 12	3/1/2014	6/30/2019
SL	Bargy	Kurt Allan	CTE-Business 6 - 12 SPED - Mild/Moderate K - 12	3/1/2014	6/30/2019
SL	Bellevue	Krysta Lauren	Early Childhood Education PK - 3 Elementary Education K - 6	3/1/2014	6/30/2019
SL	Berrios	Angelika R.	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Bonilla	Madonna	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Calderas	Lori	Biology 6 - 12	3/1/2014	6/30/2019
SL	Catapano	Michael	Elementary Education K - 6	3/1/2014	6/30/2019

SL	Christenson	Sarah	English 6 - 12	3/1/2014	6/30/2019
SL	Claypool	Tia	School Counselor K - 12	4/1/2014	6/30/2019
SL	Cooper	Ronald	Special Education K - 12 Special Education PK - 3	4/1/2014	6/30/2019
SL	Dare-Attanasio	Zoe	English 6 - 12	3/1/2014	6/30/2019
SL	DeGraw	Rebecca	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Denessen	Rachael	English 6 - 12	3/1/2014	6/30/2019
SL	Dionicio	Dianne Maltezo	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Drumm	Danielle Lynne	Elementary Education K - 6 English 6 - 8 Special Education K - 12	3/1/2014	6/30/2019
SL	Ellison	Melissa Ho	English 6 - 12	3/1/2014	6/30/2019
SL	Fahnlander	Lara	Early Childhood Education PK - 3 Elementary Education K - 6	3/1/2014	6/30/2019
SL	Ferrara	Marie	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Ferrara	Michael G	Elementary Education K - 6 English 6 - 12	3/1/2014	6/30/2019
SL	Fox	Yurani	Social Studies 6 - 12	3/1/2014	6/30/2019
SL	Francis	Georgia Anne	Art K - 12 Elementary Education K - 6	3/1/2014	6/30/2019
SL	Fuller	Melissa	Elementary Education K - 6 Special Education K - 6	3/1/2014	6/30/2019
SL	Gallagher	Kiera Lisa	English 6 - 8 Social Studies 6 - 8	3/1/2014	6/30/2019
SL	Ganoy	Janice	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Geraci	Nicole	SPED - Mild/Moderate PK - 3	3/1/2014	6/30/2019
SL	Gilmore	Meredyth	SPED - Mild/Moderate K - 12	3/1/2014	6/30/2019
SL	Gima	Kelli Kristin Saori	Science 6 - 12	3/1/2014	6/30/2019
SL	Glad	Rose	Mathematics 6 - 12	3/1/2014	6/30/2019
SL	Gonzalez	Cesar O.	SPED - Mild/Moderate K - 12	3/1/2014	6/30/2019
SL	Gonzalez	Norma F.	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Grabowsky	Margaret	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Guerrero	Amleth Lyn	Teaching English to Speakers of Other Languages 6 - 12	4/1/2014	6/30/2019
SL	Hedstrom	Joseph Edward	Mathematics 6 - 12	3/1/2014	6/30/2019
SL	Hoftiezer	Noelle	Elementary Education K - 6 Teaching English to Speakers of Other Languages K - 12	3/1/2014	6/30/2019
SL	Holder	Sonya renay	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Hong	Cyndi	SPED - Mild/Moderate K - 12 SPED - Severe/Profound K - 12	3/1/2014	6/30/2019
SL	Hood	James	Social Studies 6 - 12	3/1/2014	6/30/2019
SL	Horgan	Kiera	English 6 - 12 Social Studies 6 - 12	3/1/2014	6/30/2019
SL	Hoyt	Siobhan	English 6 - 12 Reading Specialist K - 12	3/1/2014	6/30/2019

SL	Hunter	David	SPED - Deaf/Hard of Hearing K - 12 SPED - Deaf/Hard of Hearing PK - 3	3/1/2014	6/30/2019
SL	Jones	Billie	English 6 - 12 Social Studies 6 - 12	3/1/2014	6/30/2019
SL	Joseph	Ashlynn	Mathematics 6 - 8 Science 6 - 8	3/1/2014	6/30/2019
SL	Kam-Felipe	Lauren	School Counselor K - 12	3/1/2014	6/30/2019
SL	Kanehiro	Karly	Social Studies 6 - 12	3/1/2014	6/30/2019
SL	Kawano	Noah	Social Studies 6 - 12	3/1/2014	6/30/2019
SL	Key	Jessica	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Kim	Alixandra	CTE-Business 6 - 12	3/1/2014	6/30/2019
SL	Kirkland	Christine P	English 6 - 8 Mathematics 6 - 8 Science 6 - 8 Social Studies 6 - 8	3/1/2014	6/30/2019
SL	Klotz	Jill	Elementary Education K - 6 English 6 - 8	3/1/2014	6/30/2019
SL	Knopp	Lindsay Marie	SPED - Deaf/Hard of Hearing K - 12 SPED - Deaf/Hard of Hearing PK - 3	3/1/2014	6/30/2019
SL	Kornienko	Zoriana	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Lemkelde	Heather	Early Childhood Education PK - 3	3/1/2014	6/30/2019
SL	Lin	Ted	Science 6 - 12	3/1/2014	6/30/2019
SL	Lopez	Madelyne	English 6 - 12	3/1/2014	6/30/2019
SL	Lopez	Zosima	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Lynn	Serena B.	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Magaoay	Mari-Rose	English 6 - 12	3/1/2014	6/30/2019
SL	Manu	Charlene	Physical Education 6 - 12	4/1/2014	6/30/2019
SL	Marquez	James	English 6 - 12	3/1/2014	6/30/2019
SL	McCloskey	Jamie	Elementary Education K - 6 Special Education K - 12	3/1/2014	6/30/2019
SL	Meinecke	Ehren	Social Studies 6 - 12	3/1/2014	6/30/2019
SL	Mergenthaler	Daniel	Social Studies 6 - 12 Special Education 6 - 12	3/1/2014	6/30/2019
SL	Moe	Kylie	English 6 - 12	3/1/2014	6/30/2019
SL	Mollitor	Alyssa Margaret	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Nagamine	Stacey	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Oh	Elizabeth Frances	Art K - 12	3/1/2014	6/30/2019
SL	Okawa	Kenneth	Science 6 - 12	3/1/2014	6/30/2019
SL	Oster	Theresa	Elementary Education K - 6 English 6 - 12	3/1/2014	6/30/2019
SL	Pedersen	Meghan Evonne	Music K - 12 Physical Education K - 12	3/1/2014	6/30/2019
SL	Percich	Jeremy	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Perez	Shantelle	English 6 - 12 Special Education K - 12	3/1/2014	6/30/2019
SL	Platter	Dustin	Elementary Education K - 6	3/1/2014	6/30/2019

SL	Ponce	Francisco	Early Childhood Education PK - K Elementary Education K - 6	3/1/2014	6/30/2019
SL	Provance	Jacqueline Louise	Science 6 - 12 Science 6 - 8	3/1/2014	6/30/2019
SL	Ramirez de Ponce	Delia	Early Childhood Education PK - K Elementary Education K - 6	3/1/2014	6/30/2019
SL	Riordan	Janet	Science 6 - 12	4/1/2014	6/30/2019
SL	Roberts	Kevin Gene	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Rodriguez	Jamie Blair	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Sager	Erin May	English 6 - 12	3/1/2014	6/30/2019
SL	Sanpei	Cheryl	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Saunders	Amalea	Science 6 - 12	4/1/2014	6/30/2019
SL	Schindler	Mystee	Elementary Education K - 6 Mathematics 6 - 8	3/1/2014	6/30/2019
SL	Schmidt	GeAnn Marie	Elementary Education K - 6 Special Education K - 12	3/1/2014	6/30/2019
SL	Sellars	Andrew	History 6 - 12 Social Studies 6 - 12	3/1/2014	6/30/2019
SL	Settle	Andrea	Elementary Education K - 6 Special Education K - 12	3/1/2014	6/30/2019
SL	Sluga	Heather	Music K - 12	3/1/2014	6/30/2019
SL	Smith	Naomi	Elementary Education K - 6 Science 6 - 8	3/1/2014	6/30/2019
SL	Smith	Scott	English 6 - 12	3/1/2014	6/30/2019
SL	Stadler	Johnna	Early Childhood Education PK - 3	4/1/2014	6/30/2019
SL	Steger	Danielle Maria	Elementary Education K - 6 Special Education K - 6	3/1/2014	6/30/2019
SL	Sullivan	Mary	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Suphan	Anne	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Sutfin	John	Science 6 - 12	3/1/2014	6/30/2019
SL	Tyler	Crystal	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Velasco-Hurst	Alfi	SPED - Mild/Moderate K - 12 SPED - Mild/Moderate PK - 3	4/1/2014	6/30/2019
SL	Vericella	Catherine	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Welsh	Kelly	Elementary Education K - 6	3/1/2014	6/30/2019
SL	Wong	Tamar Leilani Hassing	English 6 - 12	3/1/2014	6/30/2019
SL	Zeltmann-Falk	Kelly Michelle	Elementary Education K - 6	3/1/2014	6/30/2019
Special Permit					
Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
SP	Beltran	Randy	Career and Technical Education	08/01/2014	07/31/2015
SP	Patcho	Robert Kapuni	Career and Technical Education	07/01/2014	06/30/2015
Add A Field					
Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
AAF	Bradshaw	Laurie	Special Education PK-3	3/1/2014	6/30/2017

AAF	Cornwell	Erica	SPED -Mild/Moderate K-6	3/1/2014	6/30/2014
AAF	Cowden	Theresa	TESOL 6-12	3/1/2014	8/31/2015
AAF	Fryxell	Susan	Elementary Education K-6	3/1/2014	6/30/2017
AAF	Hirayama	Fae	SPED - Mild/Moderate PK-3	3/1/2014	4/30/2016
AAF	Mack Hunt	Karen	SPED - Mild/Moderate 6 - 8	3/1/2014	6/30/2019
AAF	Maeda	Justine	School Librarian K-12	3/1/2014	6/30/2016
AAF	Mayeda	Glenn	School Counselor K-12	3/1/2014	6/30/2017
AAF	Mergenthaler	Daniel	Special Education 6-12	3/1/2014	6/30/2019
AAF	Ortiz	Kristen-Marie	Elementary Education K-6	2/1/2014	6/30/2016
AAF	Pieper	Michelle	Hawaiian Studies 6-12, Hawaiian Language 6-12	4/1/2014	6/30/2017
AAF	Rushing	Sarah	Special Education 6-8	3/1/2014	10/4/2014
AAF	Shigemasa	Suzette	School Counselor 6-12	2/1/2014	6/30/2018
AAF	Shimabukuro	Lisa	Special Education PK-3	3/1/2014	6/30/2016
AAF	Shirk	Nicole	Special Education 6-8	3/1/2014	6/30/2018

Corrections for Issued Licenses

Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
SL	Fagaragan	Lauren	Music K-12	5/1/2011	6/30/2016
SL	Fong	Ketty	Reading K-6	3/1/2014	6/30/2014
SL	Franco	Audrey	Reading 6-12	1/1/2014	6/30/2017
SL	Fuller	Melissa	Elementary Education K-6 and Special Education K-6	7/1/2013	6/30/2018

Recinded due to error

Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
SL	Osborne	Sheila	English 6-12	6/1/2013	6/30/2018

May 2014 Licenses

Advanced License

Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
AL	Dorland	Carol	Elementary Education K - 6	4/1/2014	6/30/2024
AL	O'Brien	Barbara	Art K - 6 Elementary Education K - 6 Reading K - 6	5/1/2014	6/30/2024
AL	Wells	Roger	Earth and Space Science 6 - 12 Science 6 - 12	4/1/2014	6/30/2024

Standard License

Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
SL	Ali	Loni	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Andrus	Sherman	Elementary Education K - 6 Special Education K - 12	4/1/2014	6/30/2019
SL	Antivilo	Karla	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Anzaldo	Staci Ann	Elementary Education K - 6	4/1/2014	6/30/2019

SL	Baine	Allison	English 6 - 12	4/1/2014	6/30/2019
SL	Brihante	Melissa	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Bradford	Leah	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Brown	Melissa	Art K - 12 Elementary Education K - 6	4/1/2014	6/30/2019
SL	Brown	Shana	Elementary Education K - 6 Social Studies 6 - 8	4/1/2014	6/30/2019
SL	Bubernak	Beth	Early Childhood Education PK - 3 Elementary Education K - 6	5/1/2014	6/30/2019
SL	Buchanan	Kristen	Special Education K - 12	4/1/2014	6/30/2019
SL	Burk	Tara	English 6 - 12	4/1/2014	6/30/2019
SL	Byun	Esther	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Calhoun	Kelsey	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Calvan	Yvonne	Social Studies 6 - 12	4/1/2014	6/30/2019
SL	Caudle	Grace	Social Studies 6 - 12	4/1/2014	6/30/2019
SL	Chun	Thomas	Social Studies 6 - 12	4/1/2014	6/30/2019
SL	Clark	Rhianna	English 6 - 12	4/1/2014	6/30/2019
SL	Cologne	Suzanne	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Cortes-Goodwyn	Paloma	Spanish K - 12	5/1/2014	6/30/2019
SL	Dahlinger	Kristina	English 6 - 12	4/1/2014	6/30/2019
SL	Delade	Jillian	Elementary Education K - 6 Special Education K - 6	4/1/2014	6/30/2019
SL	Dolan Sapp	Kelly	SPED - Mild/Moderate K - 12	4/1/2014	6/30/2019
SL	Dubrinski	Jesse	Social Studies 6 - 12	4/1/2014	6/30/2019
SL	Drayton	Jonathan	English 6 - 12	4/1/2014	6/30/2019
SL	Everts	Jennifer	Music K - 12	4/1/2014	6/30/2019
SL	Findak	Amy	Mathematics 6 - 12	5/1/2014	6/30/2019
SL	Glickman	Jody-Lynn	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Goodman	Reagan	English 6 - 8 Mathematics 6 - 8 Science 6 - 8 Social Studies 6 - 12 Social Studies 6 - 8	4/1/2014	6/30/2019
SL	Gregory	Cody	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Gregory	Danna	Elementary Education K - 6 Reading K - 12	4/1/2014	6/30/2019
SL	Hall	Christina	Mathematics 6 - 12 Social Studies 6 - 12 Special Education 6 - 12	5/1/2014	6/30/2019
SL	Helton	Marjana	Elementary Education K - 6 Mathematics 6 - 8	5/1/2014	6/30/2019
SL	Herron	Brenda	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Jennings	Abigail	Early Childhood Education PK - 3	5/1/2014	6/30/2019
SL	Jerviss	Joseph	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Johnson	Jennifer	Early Childhood Education PK - 3	4/1/2014	6/30/2019
SL	Johnston	Judy	Mathematics 6 - 12	4/1/2014	6/30/2019
SL	Johnston	Myles	Social Studies 6 - 8	4/1/2014	6/30/2019
SL	Kaneshiro	Hyesim	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Kealamakia	Mark	SPED - Mild/Moderate K - 12	4/1/2014	6/30/2019
SL	Kellert	Lisa	School Counselor K - 12	4/1/2014	6/30/2019

SL	Kim	Kimberly	English 6 - 12	5/1/2014	6/30/2019
SL	Klingberg	Michael	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Knigheten	Sarah	Special Education K - 12	4/1/2014	6/30/2019
SL	Kohashi	Camie	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Kupka	Jaclyn	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Lainez	Olimpia	Science 6 - 8	4/1/2014	6/30/2019
SL	Lee	Eric	Health 6 - 12 Physical Education 6 - 12 Social Studies 6 - 12	4/1/2014	6/30/2019
SL	Levesque	Kathryn	Mathematics 6 - 12	5/1/2014	6/30/2019
SL	Lowry	Katie	School Counselor K - 12	4/1/2014	6/30/2019
SL	Lugo	Serena	Early Childhood Education PK - 3	4/1/2014	6/30/2019
SL	Macario	Dana	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Marquez	Jessica	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Mates	Caitlin	Early Childhood Education PK - 3 Elementary Education K - 6	4/1/2014	6/30/2019
SL	Mayo	Marymalane	Elementary Education K - 6 Reading K - 6	5/1/2014	6/30/2019
SL	McCaleb	Laurie	Elementary Education K - 6 Reading K - 6	4/1/2014	6/30/2019
SL	McGlumphly	Ruth	School Counselor K - 12	4/1/2014	6/30/2019
SL	McHugh	Sean	Elementary Education K - 6 Social Studies 6 - 12	5/1/2014	6/30/2019
SL	McLaughlin	Meleighsa	English 6 - 12	4/1/2014	6/30/2019
SL	Morales	Eva	Special Education K - 12	4/1/2014	6/30/2019
SL	Morgans	Kathryn	Health K - 12 Physical Education K - 12	4/1/2014	6/30/2019
SL	Muirhead	Hugh	Social Studies 6 - 12	4/1/2014	6/30/2019
SL	Nakautoga	Megan	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Nguyen	Kiem	Mathematics 6 - 12	5/1/2014	6/30/2019
SL	O'Brien	Meaghan	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Oki	Lori	English 6 - 12	5/1/2014	6/30/2019
SL	Okuhata	Lori	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Phillips	Elijah	Social Studies 6 - 12	5/1/2014	6/30/2019
SL	Powers Pye	Keri	School Counselor K - 12	4/1/2014	6/30/2019
SL	Quertermou s	Tyler	Special Education K - 6 Special Education PK - 3	5/1/2014	6/30/2019
SL	Quinories	Christin	SPED - Mild/Moderate K - 6	4/1/2014	6/30/2019
SL	Rapozo	Noelle	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Richards	Linea	Biology 6 - 12 Chemistry 6 - 12	4/1/2014	6/30/2019
SL	Roberie	Erin	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Rodger	Dolores	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Sandeen	Jessica	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Schlaf	Laura	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Senerius	Paige	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Sirois	Jennifer	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Stevens	Michelle	Elementary Education K - 6	4/1/2014	6/30/2019
SL	Sugue	Leilani	Elementary Education K - 6	5/1/2014	6/30/2019
SL	Sutton	Clare	Elementary Education K - 6	4/1/2014	6/30/2019

SL	Thayer	Everell	Mathematics 6 - 12	5/1/2014	6/30/2019
SL	Thor	Mai See	Early Childhood Education PK - 3 Special Education PK - 3	4/1/2014	6/30/2019
SL	Torres	Christina	English 6 - 12	4/1/2014	6/30/2019
SL	Womack	Jacqueline	Elementary Education K - 6 English 6 - 8	5/1/2014	6/30/2019
SL	Yasana	Ritchilda	Mathematics 6 - 12	2/1/2014	6/30/2019
SL	Young	Jennifer	English 6 - 12	4/1/2014	6/30/2019
SL	Zhao	Karen	Mathematics 6 - 12	4/1/2014	6/30/2019

Add A Field

Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
AAF	Abraham	Diane	Elementary Education K - 6	4/1/2014	6/30/2019
AAF	Akamine	Kalama	Special Education 6 - 12	4/1/2014	6/30/2017
AAF	Harlowe	Rebecca	Reading Specialist K - 12 Teaching English to Speakers of Other Languages K - 12 English 6 - 8, Social Studies 6 - 8	9/1/2013	6/30/2017
AAF	James	Merritt	Elementary Education K - 6	4/1/2014	6/30/2019
AAF	Luzania	Anna	Mathematics 6 - 8	4/4/2014	6/30/2017
AAF	Mori	Shirley	CTE-Industrial and Engineering Technology Education	4/1/2014	6/30/2018
AAF	Paopao	Rena	Science 6 - 8	4/1/2014	6/30/2016
AAF	Perry	Malia	Literacy Specialist	4/1/2014	8/31/2015
AAF	Sakai	Kelley	Special Education 6 - 8 Mathematics 6 - 8	4/1/2014	6/30/2017
AAF	Seals	Linda	Teacher Leader	4/1/2014	6/30/2022
AAF	Stonehill	Inger	English 6 - 12	4/1/2014	6/30/2016
AAF	Tamashiro	Malia	School Counselor K - 12	5/1/2014	6/30/2018
AAF	Tanigawa	Dana	Literacy Specialist	5/1/2014	6/30/2017
AAF	Waters	Jonah	English 6 - 8	4/1/2014	9/4/2015
AAF	Welsh	Kelly	Special Education K - 6	5/1/2014	6/30/2019

Renewed License - April 2014

Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
SL	Aragaki	Whitney	Mathematics 6 - 12 Science 6 - 12	3/23/2014	6/30/2019
SL	Bankhead	Kathryn	Special Education K - 12 Special Education PK - 3	3/9/2014	6/30/2019
SL	Duell	Kelly	Physical Education K - 12 Science 6 - 12	3/23/2014	6/30/2019
SL	Foster	Bianca	Hawaiian Language 6 - 12	3/19/2014	6/30/2019
SL	Horiuchi	Teri	Science 6 - 12	3/25/2014	6/30/2019
SL	Paleka	Diane	Mathematics 6 - 12	4/7/2014	6/30/2019
SL	Schwemmer	Scott	Elementary Education K - 6	3/27/2014	6/30/2019

SL	Willard-Richmond	Andrea	Elementary Education K - 6	3/10/2014	6/30/2019
SL	Yuen	Joseph	SPED - Mild/Moderate K - 12	4/8/2014	6/30/2019

May 2014 Renewed Licenses					
Advanced License					
Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
AL	Figueira	Karisa	Elementary Education K - 6	5/6/2014	6/30/2019
Standard License					
Type	Last Name	First Name	Teaching Fields	Effective Date	Expiration Date
SL	Clemens	Shannon	Social Studies 6 - 12 Social Studies 6 - 8	4/16/2014	6/30/2019
SL	Conners	Amy	English 6 - 12	4/16/2014	6/30/2019
SL	Degre	Andrea	Elementary Education K - 6	4/16/2014	6/30/2019
AL	Figueira	Karisa	Elementary Education K - 6	5/6/2014	6/30/2019
SL	Fine	Bryan	English 6 - 12 English 6 - 8	4/16/2014	6/30/2019
SL	Jackson	Jennifer	Elementary Education K - 6 Special Education K - 12 Special Education PK - 3	4/16/2014	6/30/2019
SL	Kramer	Serina	Art K - 12	4/16/2014	6/30/2019
SL	Lanning	David	Science 6 - 12	5/1/2014	6/30/2019
SL	Newell	Joshua	Elementary Education K - 6	4/16/2014	6/30/2019
SL	Ng	Kevin	Elementary Education K - 6	4/29/2014	6/30/2019
SL	Ortscheid	Deanna	Elementary Education K - 6 Special Education K - 6	4/16/2014	6/30/2019
SL	Palka	Bethany	Elementary Education K - 6 SPED - Mild/Moderate K - 6 Special Education K - 6	4/13/2014	6/30/2019
SL	Scarborough	Deborah	Elementary Education K - 6	5/7/2014	6/30/2019
SL	Unno	Noriko	Art K - 12	4/16/2014	6/30/2019
SL	Vargas	Santa	SPED - Mild/Moderate K - 12	4/16/2014	6/30/2019
SL	Wallerich	Patrica	Elementary Education K - 6	4/16/2014	6/30/2019
SL	Weiss	Joshua	English 6 - 12	4/23/2014	6/30/2019
SL	Winstead	Margaret	Elementary Education K - 6	4/16/2014	6/30/2019

TITLE: Approval of Program Review Teams for iteachHawaii

The Hawaii Teacher Standards Board approves the following appointments to the State Approved Teacher Education (SATE) Review Teams for the iteachHAWAII Career and Technical Education program, Special Education program, Teaching English as a Second Language (TESOL) program, and Elementary Education Program:

Career and Technical Education Program Review Team

- Mr. Joe Fraser, teacher preparation faculty, Kaho'iwai
- Mr. Bryant Ching, CTE teacher, Hawai'i Department of Education, Kealakehe High School

Special Education Program Review Team

- Dr. Jonathan Schwartz, teacher preparation faculty, University of Hawai'i-West O'ahu
- Ms. Carol Seielstad, special education teacher, Hawai'i Department of Education, Kawaikini: A New Century Public Charter School

Elementary Education Program Review Team

- Ms. Lia Rozmiarek, teacher preparation faculty, Teach for America
- Ms. Keolani Alejado, elementary education teacher, Hawai'i Department of Education, Ka Waihona o ka Na'auao Public Charter School

TESOL Program Review Team

- Dr. Brent Chowen, teacher preparation faculty, Brigham Young University
- Dr. Joan Junger, elementary teacher with TESOL background, Hawai'i Department of Education, Haiku School

Reviewer biographies attached.

Submitted by: Terry Lynn Holck

Referred to: Teacher Education Committee

Career and Technical Education Program Review Team

Mr. Joe Fraser is an Associate Professor at the University of Newcastle and he is also the Director of Kaho‘iwai - Center for Adult Teaching and Learning. His experiences include career and technical education in the Royal Australian Air Force where he delivered the national aerospace curriculum, undergraduate, and graduate teaching, and administration at Australian and American Universities. He held positions as adjunct faculty, tenured professor, Head of School, Dean of Education, and Pro-Vice Chancellor. His current employment is with Kanu o Ka ‘Aina Learning ‘Ohana managing the post-baccalaureate certificate of teaching. His qualifications include an Advanced Certificate in Vocational Training Systems, Associate Diploma in Aircraft Maintenance Engineering, Bachelor of Education (Aboriginal Studies and Community Adult Education), and Masters in Education (Adult).

Mr. Bryant Ching attended Northrop Institute of Technology in Aircraft Maintenance

Technology in Inglewood, California. He received a B.Ed. in Industrial Education, and a 5th year Teaching Certificate in Vocational Education, both from the University of Hawai‘i at Manoa. Additionally, Mr. Ching earned a master's degree in Vocational Ed. at UCLA and has completed the coursework for an Ed. D. in Vocational Education also at UCLA. He has taught CTE courses for 37 years in Los Angeles. He has also taught vocational auto at Campbell HS in the HIDO. As a school administrator, Mr. Ching often was in charge of all aspects of CTE including curriculum design. He has been on WASC visiting committees for several high schools in southern California, and has received numerous awards such as Administrator of the Year Region XVI for Southern CA in 2009.

Special Education Program Review Team

Dr. Jonathan Schwartz is an Associate Professor of Elementary Education at the University of Hawai‘i West Oahu. His research interests focuses on the use of technology in teaching, enactment of inquiry-based frameworks, and how pre-service teachers understand teaching culturally and linguistically diverse learners. He has served on several SATE Review teams.

Ms. Carol Seielstad is a National Board Certified Teacher who certified in the area of Exceptional Needs Specialist. She has been a special education teacher for over fifteen years. Prior to that time she was a Reading Specialist and classroom teacher. Ms. Seielstad also served on the Hawai‘i Teacher Standards Board. She has earned her AB with Honor at the University of California at Berkeley, her 5th year teaching credential at the College of Notre Dame, her Master's Equivalent (Reading) from McGill University and her Reading specialist requirements from the University of Maryland. She additionally serves as an NCATE/CAEP site visitor

and as an accreditation team member for the Western Association of Schools and Colleges.

Elementary Education Program Review Team

Ms. Lia Rozmiarek is the Director of Strategy with Teach for America-Hawai'i, working with Internal Affairs, Teacher Leadership Development and the Directors Team on O'ahu and Hawai'i islands. Ms. Rozmiarek attained a double-major in Professional Writing and History and Policy and a minor in Spanish from Carnegie Mellon University. In 1999, she began her teaching career with Teach For America- Los Angeles and the Los Angeles Unified School District, where she was an English Language Arts teacher, Drama teacher, Library Media teacher, leader and designer of multiple community and school wide projects and initiatives, and the Western Association of Schools and Colleges (WASC) coordinator at King/Drew Magnet High School of Medicine and Science. While teaching and leading for 13 years at King/Drew MHS, she obtained her Masters in Secondary Education from Loyola Marymount University, and participated on four school accreditation teams in southern California.

Ms. Keolani Alejado is a teacher at Ka Waihona o ka Na'auao Public Charter School. Her qualifications/awards include: Licensed and Highly Qualified Teacher, K-6; Licensed and Highly Qualified Teacher, 7-12, Language Arts; Praxis Award, National High Score, PLT, K-6; and Praxis Award, National High Score, PLT, 7-12. Ms. Alejado monitors student growth in all assessments administered at Ka Waihona. She work closely with school administration and curriculum coordinators to identify school/teacher strengths and weaknesses revealed through data in order to guide further daily instruction and encourage/foster evidence based instruction. The data collected is also used for the grants she writes. On average, in one fiscal year, Ms. Alejado writes for and receives grants totaling approximately 1.5 million dollars. She earned her Bachelors of English Literature in 1999 from the University of Hawai'i, and her Masters of Secondary Education in 2006 from the University of Phoenix.

TESOL Program Review Team

Dr. Brent Chowen joined the faculty at BYUH in the fall of 2006. Dr. Chowen earned his PhD in Curriculum and Instruction from the University of Texas-- Austin. He brings 14 years of experience in public schools, including 12 years as a middle school and high school teacher. He has taught French, Utah History, US History, World History, and European History. In addition to classroom teaching, Dr. Chowen has served as a cooperating teacher, history department chair, educational consultant, student teacher supervisor, and federal grant coordinator at the 7-12 level. Currently, he teaches courses in classroom management, social studies content, and elementary social studies methods. He is currently serving as chair of the School of Education and is the accreditation lead for the department.

Dr. Joan Junger is an elementary school teacher at Haiku elementary with a strong ELL background. She has served as a Literacy Resource Teacher in Maui for the Hawaii Department of Education. Dr. Junger has also been a School Assessment Liaison person where she designed, developed and presented teacher workshops and assisted schools with issues related to curriculum, instruction and assessment. She has served on several WASC review teams.

**TITLE: Extension of State Approval for Brigham Young University-
Hawaii**

The Hawaii Teacher Standards Board approves an extension to the Brigham Young University – Hawai‘i (BYU-H) unit and program approval for their Traditional Undergraduate and Post-baccalaureate programs from Fall 2014 to December 31, 2015.

Rationale: BYU-H submitted their application to the Teacher Education Accreditation Council (TEAC) in September 2013. They experienced difficulty being accepted as a member of TEAC because it was discovered that TEAC had mistakenly classified BYU-Hawaii as a part of the Brigham Young University campus in Provo. Once this mistake was rectified, BYU-Hawaii was accepted as a member of TEAC. Prior to this, they were unable to submit an accreditation plan or to submit their inquiry brief proposal. This seven month delay impacted their ability to move forward in the accreditation process. They currently have a site visit date for February 24-26, 2015.

Submitted by: Terry Lynn Holck

Referred to: Teacher Education Committee

New Business Item 13-37

Introduced 5/23/2014

Approved 5/23/14

TITLE: Extension of State Approval for Teach for America

The Hawaii Teacher Standards Board approves an extension to the Teach for America (TFA) unit and program approval for their Alternative Post-baccalaureate programs from December 2014 to June 30, 2016.

Rationale: TFA is currently a member of the Council for the Accreditation of Education Preparation (CAEP) and is seeking accreditation through the TEAC legacy route. They have written their Inquiry Brief draft, however, after meeting with TEAC staff it is not anticipated that they will be able to complete all of the steps towards national accreditation by December 2014. TEAC recommended an audit site visit date in the Fall of 2015. The Commission would then give their audit results in the Spring of 2016.

Submitted by: Terry Lynn Holck

Referred to: Teacher Education Committee

One day, all children in this nation will have the opportunity to attain an excellent education.

TEACHFORAMERICA

April 22, 2014

Esteemed Members of the Hawai'i Teachers Standards Board,

We are writing to request an extension of Teach For America-Hawai'i's accreditation, currently scheduled to expire in December 2014. We are experiencing challenges with meeting the deadline due to delays in scheduling our national accreditation visitation.

TFA-Hawai'i is already a member of Council for the Accreditation of Education Preparation (CAEP) and on track to receive national accreditation through the TEAC legacy route. We have written a draft Inquiry Brief and have met individually with TEAC staff to review this draft during the recent CAEP conference in the last week of March 2014. Although it was stated that we are well on our way to receiving accreditation, we do not anticipate completing all steps towards national accreditation by December 2014. As of now, we have been unable to secure a date from TEAC for an accreditation visit. As you know, this is a time of large state and national change, as we move from TEAC and NCATE to CAEP, and there is a long national backlog for accreditation for many programs, including ours. Our understanding from our meeting with representatives from TEAC and CAEP in March 2014 is that we should be able to arrange a visitation in Fall 2015, which would put us on track for approval in Spring 2016. Nevertheless, given the national uncertainty, we would like to extend our current accreditation an additional six months to provide a buffer.

For these reasons, Teach For America-Hawai'i requests an extension of our accreditation to June 2016. This extended timeline will allow us to meet all the requirements laid out by the Hawai'i Teacher Standards Board and our national accreditation partners.

Aloha,



William Scott
Managing Director, Teacher Leadership Development
Chair, Alternative Route to Credential Program



AN AMERICORPS PROGRAM

500 Ala Moana Boulevard, Suite 3-400 • Honolulu, HI 96813 • P 808.521.1357 F 808.538.3793 • www.teachforamerica.org



2010 Massachusetts Avenue, NW | Suite 500
Washington, DC 20036
tel: 202.223.0077 | fax: 202.296.6620
www.caepnet.org

Hawaii Teacher Standards Board
650 Iwilei Rd, #201
Honolulu, HI 96817

Dear Hawaii Teacher Standards Board Colleagues,

I am writing to affirm that Teach for America–Hawaii is an Educator Preparation Provider (EPP) in good standing with CAEP, and that we have agreed to the following timeline for the TFA-Hawaii accreditation process:

- The first draft of the Inquiry Brief Proposal using TEAC Quality Principles should be submitted to CAEP in Fall 2014
- The TFA-Hawaii site visit should be scheduled for Fall 2015
- The CAEP Inquiry Brief Commission review, leading to a decision regarding TEAC accreditation, would take place in Spring 2016

TFA-Hawaii faculty have participated in two CAEP Inquiry Brief writing workshops, in December 2013 and March 2014. As of March 2014, the draft of the Inquiry Brief Proposal was well underway. In the CAEP IB Pathway, EPPs typically also engage in individual formative evaluation, and CAEP staff recommended that TFA-Hawaii avail itself of this option, to ensure that TFA-Hawaii will be able to represent its case as effectively as possible.

Please do not hesitate to contact me with any questions at christine.gorowara@caepnet.org.

Sincerely,

A handwritten signature in black ink that reads 'Christine Carrino Gorowara'.

Christine Carrino Gorowara, Ph.D.
Senior Director of Accreditation, Inquiry Brief Pathway

cc: Kara Kusunoki
Lia Rozmiarek
Will Scott

New Business Item 13-38

Introduced 5/23/2014

Approved 5/23/14

TITLE: Extension of State Approval for University of Hawai‘i-Manoa

The Hawaii Teacher Standards Board approves an extension to the University of Hawai‘i–Manoa unit and program approval for their Bachelor of Education, Post-baccalaureate, and Masters of Education in Teaching programs from June 2014 to June 30, 2015.

Rationale: The College held its NCATE/CAEP onsite review for continuing accreditation on April 13-25, 2014. At this time the site visitors will make a recommendation to CAEP, however, the accreditation decision will not be made until October, 2014.

Submitted by: Terry Lynn Holck

Referred to: Teacher Education Committee



UNIVERSITY
of HAWAII®
MĀNOA

College of Education
Office of the Dean

April 1, 2014

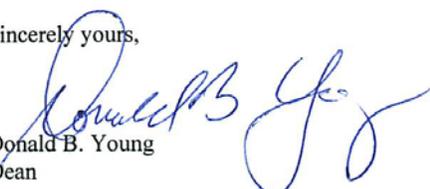
Lynn Hammonds
Executive Director
Hawaii Teacher Standards Board
650 Iwilei Rd, #201
Honolulu, HI 96817

Dear Ms. Hammonds:

I am writing to ask for an extension of state approval for UHM College of Education programs through December 2014. The College will host its NCATE/CAEP onsite visit for continuing accreditation on April 13-15, 2014. Although the Board of Examiners will make a recommendation to CAEP, the accreditation decision will not be made until Fall 2014.

For further information, please contact Beth Pateman at mpateman@hawaii.edu or (808) 956-4278.

Sincerely yours,


Donald B. Young
Dean

c: Beth Pateman, Interim Associate Dean for Academic Affairs
Jessica Miranda, Assessment Coordinator
Carolyn Gyuran, Education Specialist, HTSB

1776 University Avenue
Everly Hall, Room 128
Honolulu, Hawai'i 96822
Fax: (808) 956-3106

An Equal Opportunity/Affirmative Action Institution

New Business Item 13-39

Introduced 5/23/2014

Approved 5/23/14

**TITLE: Regarding The Academy of Orton-Gillingham Practitioners
and Educators for use in Adding a Field**

The Hawaii Teacher Standards Board approves the following levels of Orton-Gillingham training for adding the following fields to an existing license:

License Field	Orton-Gillingham Certificate Level
Reading	Classroom Educator
Reading Specialist	Associate
Literacy Specialist	Certified

These fields were recommended by Hawai'i's OG expert in the field as suitable for the appropriate fields listed above. A description of the OG training for each level is attached.

Submitted by: Terry Lynn Holck

Referred to: Teacher Education Committee

Orton-Gillingham Practitioners and Educators

The Academy of Orton-Gillingham Practitioners and Educators is unique in being the only organization established and authorized expressly to set and maintain professional and ethical standards for the practice of the Orton-Gillingham Approach and to certify teachers and to accredit instructional programs that meet these standards. The Academy is incorporated and operates under the New York State Education Law, its corporate status being authorized in 1995 by action of the Board of Regents of The University of the State of New York on behalf of the Education Department of the State of New York. It is a nonprofit, 501(c)(3) organization.

The expressed purposes of the Academy contained in its Certificate of Incorporation are:

- Establish and maintain professional and ethical standards for practitioners and educators of the Orton-Gillingham Approach for the treatment of dyslexia.
- Certify individuals who have demonstrated competence as practitioners and educators of the Orton-Gillingham Approach.
- Accredit programs that train Orton-Gillingham practitioners and educators.
- Accredit, in schools, clinics, and summer programs, Orton-Gillingham instruction that meets Academy standards.
- Sponsor and promote research relevant to Orton-Gillingham instruction and disseminate the results of such research.
- Promote public awareness of the needs of children and adults with dyslexia and of the Orton-Gillingham Approach for the treatment of dyslexia.

Three levels of Orton-Gillingham are:

1. Classroom Educator: The individual has completed at least 30 hours of coursework and 50 hours of supervised practicum extending over a minimum of 8 months. The Orton-Gillingham Classroom Educator is qualified to apply the principles of the Orton-Gillingham approach to modify and provide literacy instruction for the classroom or small groups.
2. Associate: The individual has completed 60 hours of coursework based on the Associate curriculum and 100 hours of supervised practicum extending over a minimum of 8 months.
3. Certified: The individual has completed 160 hours of coursework based on the

Associate and Certified curricula and 300 hours of supervised practicum extending over a minimum of 8 months.

HTSB License Fields and Orton-Gillingham Certification Levels

MINIMUM REQUIREMENTS	CERTIFICATION LEVELS			
LEVELS	Classroom Educator	Associate		Certified
		Option A	Option B	
Education	BA	BA	BA	BA
HTSB License Field	Reading K-6, 6-12, K-12	Reading Specialist P-3, K-6, 6-12	Reading Specialist P-3, K-6, 6-12	Literacy Specialist P-3, K-6, 6-12, K-12
Coursework Hours	30 hours	60 hours	70 hours (= 60 + 10 how to teach groups or classrooms)	100 hours (in addition to 60 Associate hrs. = 160 total)
Practicum Hours	50 hours	100 hours	50 hours 1:1 & 50 hours small group/classroom	200 hours (in addition to 100 Associate hrs. = 300 total)
Practicum Length	8 consecutive months	8 consecutive months	8 consecutive months	16 consecutive months (in addition to the 8 months at Associate = 24 months total)
Size of Group	Small group or classroom	1:1	1:1 & small group or classroom	1:1
Instructional Sessions	40-50 minutes, 2x a week on non-consecutive	40-60 minutes, 2x a week on non-consecutive	40-60 minutes, 2x a week on non-consecutive days	40-60 minutes, 2x a week on non-consecutive days
# Observations	5	10	5 observations 1:1 & 5 small group or classroom (10 total)	10 required (in addition to the 10 Associate observations = 20 total observations)

New Business Item 13-40

Introduced 5/23/14

Approved 5/23/14

TITLE: Approval of 2015 Budget

The Hawaii Teacher Standards Board approves the attached 2015 budget.

Submitted by: Terry Lynn Holck

Referred to: Budget, Personnel and Strategic Planning Committee

HTSB SPECIAL FUNDS BUDGET FY15		25323		
Code	Item	Budget Notes	FY15	Budget FY15 Ceiling \$2,321,746
	A Funds (Staff Salary)			
2649	Executive Director	EO-10 Step 10	\$103,435	
2305	Secretary IV 52758	SR-18 Step A	\$39,866	
2412	Data Proc Sys. Anal. IV 57913	SR-22 Step C	\$51,798	
2301	Clerk IV 57915	SR-10D	\$46,632	
2301	Clerk IV 57918	SR-10D	\$35,443	
2301	Clerk IV 57917	SR-10D	\$35,443	
2301	Clerk IV 57916	SR-10 Step A Currently VACANT (27,756)	\$0	
2303	Clerk Typist II 59091	SR-8 Step A	\$13,475	
2311	Clerk V 57914	SR-12 Step E	\$39,866	
2660	Personnel Specialist II	EO-7 Step 6	\$92,549	
2023	Educational Specialist II	EO-7 Step 3	\$86,334	
	A Funds Totals		\$544,841	\$586,073
	A1 Funds (Personal Services)			
2769	Teacher Substitute Days	175.00 (salary + fringe multiplier) x 80 days	\$14,000	\$14,000
2702	Fringe Benefits	41.13% of Special Fund salaries	\$229,636	\$241,052
	A1 Funds Totals		\$243,636	\$255,052
	TOTAL A and A1 Funds		\$788,477	\$841,125
	B Funds (Current Expenses)			
2801	Contracted Services	Payment of Administrative Fee for online system (HIC)	\$50,000	
2801	Contracted Services	Customer Support (HIC)	\$12,000	
2801	Contracted Services	Website hosting and support (HIC)	\$1,200	
2801	Contracted Services	Shredding, monthly maintenance \$100/month x 12 mo.	\$1,200	
3010	Domain name registration	To maintain htbsb.org domain name	\$75	
3010	Computer supplies	Additional servers for redundancy and new equipment	\$5,000	

3201	Office supplies	\$500/month x 12 months	\$6,000	
3301	Meals- Training Meetings	\$10/person/mtg x 11 staff x 4 meetings	\$440	
3401	Other misc. supplies	\$1000/quarter x 4 quarters	\$4,000	
3201	Licensing supplies	Printing of informational booklet for teachers	\$200	
3501	SCEE	Dues	\$9,500	
3501	NASDTEC	Dues	\$5,000	
3501	CAEP	Dues	\$4,000	
3501	NPESBA	Dues	\$1,000	
3601	Courier services (DOE Pouch)	\$4/day x 240 days (est.); 14 days for hrngs	\$960	
3701	Postage: Meetings, hearings	350 pcs x \$0.44 x 16	\$2,464	
3701	General postage	Postage Meter	\$3,000	
3801	Telephone/Telecom/Fax	Long distance fees, etc. \$650/month X 12 Months	\$7,800	
3801	Toll free line	For neighbor islands without HATS lines	\$1,000	
3802	Teleprocessing line charge	virtual Domain x 12 mos	\$480	
3802	Teleprocessing line charge	Roadrunner T-1 line \$220/month x 12 months	\$2,640	
3802	Additional Wifi for Office for use when Oceanic is down	Verizon	\$2,900	
4803	Parking: Staff to misc. meetings	Local parking when not provided	\$100	
4803	Parking- Civic Center	Civic Center \$45/permit/qtr x 2	\$360	
4803	Parking- Dole for staff	monthly for one staff x 12 months	\$2,400	
4803	Parking Validation-long term sticker parking	\$4.00 ea x 300 uses	\$1,200	
4803	Parking Validation- sticker parking	\$2.50/hr x 800 hrs	\$2,000	
5501	Office Space Lease + CAM + Prop tax (Suite 201)	(1675 sq ft) Lease, CAM, prop tx, excise tx (x14mos)	\$56,526	
5501	Property tax	CAM adjustment	\$2,500	
5501	Management Fee	Adjustment	\$300	
	Meeting Room Rental	\$150/day x 18 days	\$2,700	
5601	Copier, scanner, fax	Lease (\$710 x 12 months, including 17,000 copies/month)	\$8,520	
5601	Scanning of documents	Century Computers, monthly scanning \$150/mo x 12 mo	\$2,000	

5601	Security System	Maintenance support \$135 x 12 mos.	\$1,620	
5701	Storage Fees for Documents	\$160/mo x 14 months	\$2,240	
5801	Repair and Maintenance	AV equipment	\$1,000	
5802	Retrofit for Office Needs	Server upgrades and redundancy	\$500	
5806	R and M	Office equip, furnishings, typewriter, etc. x 500/ 4qtr	\$2,000	
5808	Other repairs and maintenance	Carpet cleaning	\$500	
5808	Other repairs and maintenance	replace light ballasts \$100 each x 5 replacements	\$500	
5809	R and M	Computers	\$4,000	
7104	Training for Licensing Staff	Customer Service, Efficiency and Effectiveness	\$1,000	
7200	Training for DPSA	Wordpress, Maintenance-Support of Network, media support	\$1,000	
7207	Other Misc current expenses	Lei for various meetings and departing gifts for members	\$500	
7712	Telecommunications equipment	Telephone equipment upgrades	\$2,000	
7801	Software	Upgrades	\$4,000	
7801	Computer/Software	Maintenance support Policy and Procedure	\$1,500	
7205	Special Fund Assessment	fee to B&F	\$95,000	
			\$316,825	
	NBC Candidate Support Sessions			
2801	Temporary contract employee (TCE)	Support facilitator and reader for candidate entries	\$9,800	
3201	Blackboard Fees	For online meetings	\$3,000	
			\$12,800	
	SATEP Unit and Program Review Support			
3201	Supplies		\$300	
3701	Postage		\$100	
3802	Telephone, long distance		\$100	
4401	Transportation: Out of state airfare to CAEP Training	1 staff x 1 mtg	\$800	
4501	Per diem for CAEP Mtg.	4 days x 1 person x \$225 x 1 mtg	\$900	

4601	Transportation: Ground for CAEP Mtg	\$75/person x 1 person x 1 mtg x 2 ways	\$150	
7203	Registration for CAEP Meeting	1 person x 1 mtg	\$500	
2801	Contracted Services	Two day training on teacher Code of Ethics and Code of Conduct for Board and IHEs	\$5,000	
			\$7,850	
	BOARD MEETINGS and TRAININGS	60 sub days		
3301	Meals- Board Meetings	\$10/day (\$10 lunch) x 19 people (15 mbr & 4 staff) x 14 mtgs	\$2,660	
4201	Transportation: NI Air- Board Meetings	\$200 rt x 3 NI mbrs x 14 mtgs	\$8,400	
4601	Transportation: Ground for Board Meetings	\$43/car x 14 mtg	\$602	
4803	Parking: Board Meetings	14 mtg; \$13/car NI x 3	\$546	
2801	Contracted Services	Board training on Professional Fitness Hearings and Decisions	\$2,000	
2801	Contracted Services	Board training on Communications	\$1,200	
			\$15,408	
	INSTITUTE DAYS (replaces COMMUNITY MEETINGS)	2 staff to each NI and 1 Bd. Mbr for Molokai mtg		
4201	Transportation: NI Air for Community Mtgs.	\$200 rt x 2 people x 6 mtgs + 1 Bd. Mbr for Molokai	\$2,600	
4601	Transportation: Ground for Community Mtgs.	\$43/car x 6 mtgs	\$258	
4803	Parking: Community Meetings	\$15/day x 2 people x 6 mtgs + 1 Bd mbr	\$195	
			\$3,053	
	PUBLIC HEARINGS	NOTE: If we can do this electronically we will not incur these expenses		
3901	Notice of Public Hearings to Schools	\$1000/hearing from Reprographics	\$1,000	
7207	Transcription fees	For public hearing transcripts	\$1,500	
4001	Publication in newspapers	\$900/notice x 7 notices	\$6,300	
			\$8,800	
	SCEE MEETINGS	1 staff, 1 Board Member		
4501	Per diem	4 days x 2 people x 3 mtg \$58	\$1,392	
			\$1,392	

	NASDTEC MEETING	1 staff each for Annual Mtg and Professional Practices Institute		
4401	Transportation: Out of State airfare	1 person x \$1400 x 2 mtgs	\$2,800	
4501	Per diem for NASDTEC Mtg.	4 days x 1 person x \$225 x 2 mtg	\$1,800	
4601	Transportation: Ground for NASDTEC Mtg	\$75/person x 1 person x 2 mtg	\$150	
7203	Registration	\$500/person x 1 person x 2 mtg	\$1,000	
			\$5,750	
	WESTERN STATES MEETING	1 staff		
4401	Transportation: Out of State airfare	1 person x \$800	\$800	
4501	Per diem for NASDTEC Mtg.	4 days x 1 person x \$225	\$900	
4601	Transportation: Ground for NASDTEC Mtg	\$75/person x 1 person	\$150	
7203	Registration	\$500/person	\$500	
			\$2,350	
	Total B Funds			1,387,628
	TOTAL A Funds		\$788,477	\$841,125
	TOTAL B Funds		\$374,228	\$1,480,621
	TOTAL		\$1,162,705	\$2,321,746
			2015 Budgeted	2015 Ceiling

TITLE: Approval of Customer Service Plan

The Hawaii Teacher Standards Board approves the following plan to support Customer Service in 2014-2015:

- The Customer Service Survey will be deployed in July 2014. Results will be reviewed by October 2014 and suitable suggestions implemented;
- The Executive Director will arrange meetings/presentation for Board of Education, Charter School Commission, and Complex Area Superintendents;
- HSTA Teacher Institute Days will replace HTSB Community Meetings to enable HTSB staff and Board Members to connect face to face with more teachers across the state;
- The Executive Director and Licensing Specialist will contact each Department of Education and Charter School principals and peer mentors, or HQT personnel, by telephone to establish direct communication on licensing matters;
- The Executive Director and Education Specialist will continue monthly contact with each of the Hawaii Education Preparation Providers to keep open communication and maintain progress on required assessments and licensure requirements;
- The Executive Director and Data Processing Systems Analyst will establish weekly meetings with Hawaii Information Consortium to maintain vigilance over the online licensing system, either face to face or via telephone or web-based software.

Submitted by: Terry Lynn Holck

Referred to: Budget, Personnel and Strategic Planning Committee

New Business Item 13-42

Introduced 5/23/14

Approved 5/23/14

TITLE: Approval of Hawaii Information Consortium (HIC) Work Proposal to Enable the Department of Education (DOE) Payment Assistance Feature in the Online Licensing System

The Hawaii Teacher Standards Board approves the attached HIC Work Proposal to allow the DOE to pay the renewal fee and annual fee payment for DOE teachers who meet the department's criteria.

Submitted by: Terry Lynn Holck

Referred to: Budget, Personnel and Strategic Planning Committee

HIC Work Proposal

From: Hawaii Information Consortium, LLC
 To: Hawaii Teacher Standards Board (HSTB)
 Re: Enable "DOE Paid" Option for Teacher's Licensing System

Item	Description
1	Enable teachers to renewal with payment by DOE Paid option with new status for renewal/payment
2	Enable teachers to pay annual payments by DOE Paid option with new status for payment
3	Create daily export for DOE to receive teacher with selection of DOE Paid option
4	Modify existing batch process for applying late fee and payment status update to bypass teachers with DOE Paid option
5	Create daily import process to receive DOE's "Will Pay" list
6	Integrate with Kala (payment module) to create automated payment posting with DOE subscriber account
7	Exception handling for mismatched records/accounts
8	Ability for teachers to re-selection payment method from DOE Paid to Credit Card or eCheck
9	Ability for HSTB staff to manually apply late fee for teachers who was not paid by DOE
10	Modify payment transaction amount for DOE Paid option per DOE's contract agreement
	Subtotal: \$51,792.00
	Tax: \$2,445.10
	Total: \$54,237.10

* Above tasks must be completed on May 1, 2014

I, the undersigned, have the authority to make binding decisions on behalf of HTSB regarding projects in collaboration with HIC. By signing on behalf of HSTB, I further acknowledge that the project described herein has received any required legal reviews and is in compliance with current State of Hawaii statutes and administrative rules.

For HSTB:

For HIC:

 Date:
 Lynn Hammonds
 Executive Director

 Date:
 Russell Castagnaro
 General Manager