

**TITLE: Essential Functions**

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The Hawaii Teacher Standards Board identifies the following essential functions:

- Standard setting;
  - Teacher and other school professional licensure (e.g., counselors and librarians);
  - Teacher preparation programs
- Licensing;
  - Issuing and renewing licenses and permits;
  - Professional fitness requirements for licensing and renewal;
  - Licensure testing;
  - Contested cases for license denial and license discipline;
- State Approval of Teacher Education;
  - Provisional reviews;
  - Coordination of onsite and electronic visits;
  - Title 2 Reporting;
- Professional development related to the board's teacher performance and teacher preparation program standards;
  - Accreditation processes;
  - National Board for Professional Teaching Standards

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**Referred to:** Budget, Personnel and Strategic Planning Committee