

TITLE: Acceptance of Alternative Methods of Verification of Experience for License Renewal

The Hawaii Teacher Standards Board approves the following two additional options, A and B, for verification of satisfactory experience for teachers employed by the Hawaii Department of Education (DOE) within the five years prior to their license renewal:

- A. Hawaii DOE teachers submitting a successful PEP-T evaluation as evidence that they meet the Teacher Performance Standards bearing the signature of the supervisor who conducted the evaluation may use the PEP-T to verify satisfactory experience and will not be required to also submit HTSB Form 4010 Verification of Experience for Renewal, since the PEP-T verifies satisfactory experience during the five years immediately preceding license renewal.

OR

- B. The Hawaii DOE Office of Human Resources may submit electronic verification to HTSB that a teacher meets the license renewal requirement for successful teaching within the five years immediately preceding their current expiration date.

“Successfully taught”, for the purpose of license renewal, includes:

- a. Verified administrative, supervisory and/or teaching experience in a public school operated by a local education agency in the United States and its possessions; or
- b. Verified administrative, supervisory and/or teaching experience in public schools or non-public schools approved by recognized accrediting agencies. (Accrediting or approval agencies are the State Departments of Education and/or Southern, Middle States, North Central, New English, Northwest and Western Associations of Schools and Colleges); or
- c. Employees of the Hawaii Department of Education who held a valid Hawaii teaching license during the period of employment for which experience is requested

- C. The Board directs the Executive Director to develop the reporting format with the Director of Human Resources and report back to the Board at the March 2011 meeting.

- D. Once the electronic reporting is implemented Hawaii DOE teachers will not be required to submit HTSB Form RA4010 for license renewal.

E. Teachers will be notified by publication on the HTSB website and notices will be sent to the Department of Education and Hawaii State Teachers Association of this action by April 30, 2011.

Submitted by: Terry Lynn Holck

Referred to: Teacher Standards Committee