

**HAWAI'I TEACHER STANDARDS BOARD
COMMITTEE WORK SESSIONS AND BUSINESS MEETING**

**FRIDAY, MAY 17, 2013
HAWAI'I TEACHER STANDARDS BOARD ROOM**

MINUTES

PRESENT: Louise Cayetano
Wray Jose
Justin Mew
Beth Pateman for Donald Young
Felicia Villalobos
Terry Holck
Jonathan Kissida
Kerry Tom for Kathryn Matayoshi
Noe Noe Tom
Barry Wurst

ABSENT: Arlene Lee-Williams for Don Horner
Edward Patrick
Alvin Parker

STAFF: Lynn Hammonds, Executive Director
Carolyn Gyuran, Education Specialist
Lorrin Toma, DPSA
Jill Agena, Secretary

OBSERVERS: Valentina Albordonado, Hawaii Pacific University
Erin Brown, Hawaii Information Consortium
Brent Chower, Brigham Young University - Hawaii

CALL TO ORDER:

Chairperson Holck called the meeting to order at 2:32 p.m.

APPROVAL OF MINUTES:

(Cayetano/Jose) The minutes of the April 19, 2013 meeting were approved as written.

TOPIC: **Executive Director's Report**
DISCUSSION: Executive Director Lynn Hammonds sent her report to the Board with no additions.

TOPIC: **Executive Session Minutes for April 19, 2013**
DISCUSSION: Chairperson Holck reported out that minutes were approved in executive session as written.

- TOPIC:** **Budget, Personnel and Strategic Planning Committee**
DISCUSSION: Tom reported that the Committee discussed:
- NBI 12-09 Rev.: Amendment of HIC SOW “Customer Service” – recommends approval
 - HTSB Staffing Update – DPSA position filled
 - HTSB Customer Service Update – reschedule on next year’s budget
 - Executive Director Evaluation:
 1. Came to a consensus to use the old system for June 30, 2013 evaluation
 2. EMCP evaluation to be used next year
 3. Panel to be proposed consisting of Committee Chairs and the Board Chair for both evaluations
 4. Recommending input from staff, at next meeting Committee to find a form
 5. June 30, 2013 evaluation needs to be done in a timely matter, Committee hopes to complete evaluation by August 2013
 - Yearly Fee – Allow a manual payment instead of just the full payment when teachers come in person, Committee supports this action and the Board accepted the request for immediate action
 - 2014 Preliminary Budget – A list was submitted by the Executive Director for review

- TOPIC:** **Legislative and By-Laws Committee**
DISCUSSION: Kissida reported that the Committee discussed and reviewed:
- Revision of Hawaii Administrative Rules 8-54-13 and definitions
 - Plan for submitting revised rules to Attorney General and Governor

- TOPIC:** **Teacher Education Committee**
DISCUSSION: Pateman reported that the Committee discussed:
- NBI 12-34: Acceptance of Leeward Community College Educational Preparation Program Report – recommends approval
 - NBI 12-35: Approval of University of Hawaii-Manoa Educational Preparation Program Fine Arts Program Review Team – recommends approval
 - NBI 12-36: Approval of the Council for the Accreditation of Educator Preparation State Agreement – recommends approval

TOPIC: Committee of the Whole

- DISCUSSION:** Holck reported that the committee discussed:
- NBI 12-30: Rev.: Regarding Licensure Testing
 - NBI 12-32: Revision of License Renewal Forms HTSB 4010 and 5010 - defer to next meeting
 - NBI 12-37: Adoption of Pre-Service Performance Assessment and Implementation Timeline – years were changed
 - NBI 12-38: Election of HTSB Officers for 2013-2014
 - Review of Revision of Hawaii Administrative Rules

TESTIMONY, PETITION FROM THE PUBLIC: None.

NEW BUSINESS APPROVED: (See Attachments)

1. **NBI 12-09 Rev.: Approval of Hawaii Information Consortium (HIC) “Customer Service” Statement of Work (SOW)**
(Tom on behalf of the Budget, Personnel and Strategic Planning Committee)
2. **NBI 12-30 Rev.: Regarding Licensure Testing**
(Jose on behalf of the Teacher Standards Committee)
3. **NBI 12-33: Affirmation of Hawaii Provisional Licenses, Standard Licenses, Advanced Licenses, Added Fields to Existing Licenses, Renewed Licenses, and Career and Technical Education Special Permits**
(Holck reported out approved in executive session)
4. **NBI 12-34: Acceptance of Leeward Community College Educational Preparation Program Report**
(Pateman on behalf of the Teacher Education Committee)
5. **NBI 12-35: Approval of University of Hawaii-Manoa Educational Preparation Program Fine Arts Program Review Team**
(Pateman on behalf of the Teacher Education Committee)
6. **NBI 12-36: Approval of the Council for the Accreditation of Educator Preparation (CAEP) State Agreement**
(Pateman on behalf of the Teacher Education Committee)
7. **NBI 12-37: Adoption of Pre-Service Performance Assessments and Implementation Timeline**
(Holck on behalf of the Committee of the Whole)
8. **NBI 12-38: Election of Officers**
(Holck on behalf of the Committee of the Whole)

MOTIONS:

1. (Cayetano/Jose) Motion to move into executive session to review license Ratification list for approval and executive session minutes for April 19, 2013.
2. (Cayetano/Jose) Motion to rise out of executive session.

ADJOURNMENT:

Chairperson Holck adjourned the meeting at 2:56 p.m.

RECORDER: _____
Jill Agena

DATE: May 17, 2013

New Business Item 12-09

Introduced 10/19/12

App. 10/19/12

Revised 5/17/13

Approved 5/17/13

**TITLE: Approval of Hawaii Information Consortium (HIC) “Customer Service”
Statement of Work (SOW)**

The Hawaii Teacher Standards approves the attached Customer Service Statement of Work (SOW) for infrastructure support provided by Hawaii Information Consortium as amended to include dates covering the initial period of costs between October 19, 2012 and September 30, 2013 and the ongoing period of costs between October 1, 2013 and September 30, 2014.

The attached SOW amendment is approved to allow for additional JIRA User Account subscriptions as needed for HTSB staff to communicate with HIC when support is needed for the online licensing.

Submitted by: Terry Lynn Holck

Referred to: Budget, Personnel and Strategic Planning Committee

AMENDMENT

STATEMENT OF WORK

HAWAII TEACHER STANDARDS BOARD

INFRASTRUCTURE SUPPORT

HAWAII INFORMATION CONSORTIUM

PURPOSE STATEMENT

This is amendment to the Statement of Work (SOW) entitled Hawaii Teacher Standards Board, Infrastructure Support executed on October 25, 2012 between the Hawaii Teacher Standards Board (HTSB) and Hawaii Information Consortium, LLC. (HIC)

The primary purpose of this amendment is to modify the Ongoing Costs in the Project Costs section of the agreement to include the annual Jira user account cost.

PROJECT COSTS

Ongoing Costs:

- Issue Tracking system (10-15 users) \$2,400 / year
- Hosted email, calendaring & contacts management (based on 12 users at \$25/user/mo) \$3,600 / year
- Customer Service (as needed – invoiced separately) \$70 / hour
- Customer Service (On-site training by HIC) (as needed – invoiced separately) \$120/ hour
- Jira User Account (each additional after the first two) (as needed – invoiced separately) \$240/year

SIGN OFF

I, the undersigned, have the authority to make binding decisions on behalf of my respective agency/department regarding projects in collaboration with Hawaii Information Consortium.

I also have the authority to allocate agency/department resources towards the above-described project.

I have read the above document and understand all implications thereof. Any future changes to this Statement of Work will be made through a formal request to the Hawaii Information Consortium's General Manager.

By signing, I acknowledge that the project described herein has received any required legal reviews and is in compliance with current State of Hawaii statutes and administrative rules.

Date:

Lynn Hammonds
Executive Director
Hawaii Teacher Standard Board

Russell Castagnaro
General Manager
Hawaii Information Consortium, LLC

New Business Item 12-30Rev

Introduced 3/15/13

Approved 3/15/13

Revised 5/17/13

Approved 5/17/13

TITLE: Regarding Licensure Testing

The Hawaii Teacher Standards Board approves the following:

1. For all test changes, the following applies:
 - Applicants may submit scores for new tests immediately or as soon as tests are available.
 - Passing scores for previously approved tests taken up to and including June 30, 2014 will be accepted.

2. The following tests are being discontinued and replaced by new tests by Educational Testing Service (ETS) in 2013-2014.

Test to be Discontinued	Replacement Test	Passing Score for New Test	Anticipated Deployment Date
Education of Young Children, test 0021/5021	Education of Young Children, test 5024	TBD	January 2014
English Language, Literature and Composition: Content Knowledge, tests 0041/5041	English Language Arts: Content Knowledge, test 5038	TBD <u>167</u>	October 2014
Mathematics: Content Knowledge, tests 0061/5061	Mathematics: Content Knowledge, test 5161	160	October 2013
Middle School English Language Arts, tests 0049/5049	Middle School English Language Arts, test 5047	TBD <u>164</u>	October 2013
PPST Mathematics, tests 0730/5730	Core Academic Skills for Educators: Mathematics, test 5732	150	October 2013
PPST Reading, tests 0710/5710	Core Academic Skills for Educators: Reading, test 5712	156	October 2013
PPST Writing, tests 0720/5720	Core Academic Skills for Educators: Writing, test 5722	162	October 2013

3. The following ETS test is converting from a score scale of 250-990 to a score scale of 100-200. No paperwork is required for this change. The test content has not changed, only the scale. The converted passing score will be provided once the information is available. This change will be made automatically on Hawaii's valid test list.

Test Name	Current Code	New Code	Anticipated Deployment Date
Health Education	0550/5550	5551	TBD

4. These paper test titles will also be available as computer-delivered tests in 2013-2014. No adoption paperwork is required for these tests; they will be added to the Hawaii's valid test list automatically.

Current Paper Test	Current Paper Test	New Computer Test	Anticipated Deployment Date
English to Speakers of Other Languages	0361	5361	February 2014
Special Education: Education of Deaf and Hard of Hearing Students	0272	5272	April 2014
Special Education: Testing Students with Visual Impairments	0282	5282	April 2014
Technology Education	0051	5051	July 2014

5. The following new tests are adopted effective immediately:

License Field	Test Name and Code	Passing Score
Psychology	Psychology (0391)	154
Elementary Education	Elementary Education: Multiple Subjects (5031; Subtests: 5032, 5033, 5034, 5035)	Reading & Language Arts (5032)–165 Mathematics (5033)–164 Social Studies (5034)–155 Science (5035)–159
Earth and Space Sciences 6-12	Earth and Space Sciences: Content Knowledge (0571 and 5571)	Pending receipt of standard setting report

Environmental Science	Environmental Education (0831)	156
Economics	Economics (0910)	150
Geography	Geography (0921)	Pending receipt of standard setting report
Government/Political Science	Government/Political Science (0931)	149
Sociology	Sociology (0950)	Pending receipt of standard setting report

6. The following test is discontinued for use after June 30, 2014:

License Field	Test Name	Test Code
Elementary Education	Elementary Education Content Knowledge	014

Submitted by: Terry Lynn Holck

Referred to: Teacher Standards and Teacher Education Committee

New Business Item 12-33

Introduced 5/17/13

Approved 5/1/13

TITLE: Affirmation of Hawaii Provisional Licenses, Standard Licenses, Advanced Licenses, Added Fields to Existing Licenses, Renewed Licenses, and Career and Technical Education Special Permits

The Hawaii Teacher Standards Board affirms the attached list of Hawaii Provisional Licenses, Standard Licenses, Advanced Licenses, Added Fields to Existing Licenses, Renewed Licenses, and Career and Technical Education Special Permits.

Submitted by: Terry Lynn Holck

Referred to: Committee of the Whole

MAY 2013 LICENSE LIST					
			Advanced Licenses		
Type	Last Name	First Name	Teaching_fields	Effective Date	Expiration Date
AL	Awai	Alison	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2023
AL	Fawver	Jean	Early Childhood Education PK - 3 Elementary Education K - 6 Reading K - 6	4/1/2013	6/30/2023
AL	Shumate	Michael	Mathematics 5 - 9 Mathematics 7 - 12	4/1/2013	6/30/2023
AL	Ventura	Michael	English 7 - 12 Physical Education 7 - 12	4/1/2013	6/30/2023
AL	Villalobos	Felicia	Elementary Education K - 6	4/1/2013	6/30/2023
			Standard Licenses		
Type	Last Name	First Name	Teaching_fields	Effective Date	Expiration Date
SL	Ahmed	Charmaine	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Aki	Arizona	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Amaral	Kimberly	Elementary Education K - 6 Special Education K - 12	4/1/2013	6/30/2018
SL	Ayau	Jessica Frances	Social Studies 7 - 12	5/1/2013	6/30/2018
SL	Babcock	April	Social Studies 5 - 9 Social Studies 7 - 12	4/1/2013	6/30/2018
SL	Barchers	"River" Charlotte	Elementary Education K - 6	5/1/2013	6/30/2018
SL	Bautista	Richard	SPED - Mild/Moderate K - 6	4/1/2013	6/30/2018
SL	Behl	Clarence	Elementary Education K - 6	5/1/2013	6/30/2018
SL	Blanco	Erika	Science 7 - 12	5/1/2013	6/30/2018
SL	Blaney	Keegan	Elementary Education K - 6 Special Education K - 6	4/1/2013	6/30/2018
SL	Blythe	Allan	Social Studies 5 - 9 Social Studies 7 - 12 Special Education K - 12	4/1/2013	6/30/2018
SL	Blythe	Amanda	Art K - 12 SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Bryant	Conrad	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Buckley	Danette	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Bundick	Dawn	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Callahan	Ashley	Science 5 - 9	4/1/2013	6/30/2018
SL	Chang	Jacqueline	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Chen	Qi	SPED - Mild/Moderate 7 - 12	4/1/2013	6/30/2018
SL	Chew	Leanna	English 7 - 12 Mathematics 5 - 9	4/1/2013	6/30/2018
SL	Clarke	Cara	English 7 - 12 Special Education 7 - 12	5/1/2013	6/30/2018
SL	Corbell	Karen	Elementary Education K-6	4/1/2013	6/30/2018
SL	Cossey	Justin	Health K - 12 Physical Education K - 12	4/1/2013	6/30/2018
SL	Crandall	Michelle	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Crawford	Brock	Social Studies 7 - 12	5/1/2013	6/30/2018

SL	Dahme	Jennifer	English 7 - 12	4/1/2013	6/30/2018
SL	Darvishi	Jessica	SPED - Deaf/Hard of Hearing K - 12 SPED - Deaf/Hard of Hearing PK - 3	4/1/2013	6/30/2018
SL	Davis	Ann	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Davis	Paula	Elementary Education K - 6	4/1/2013	6/30/2018
SL	DiSalvo	Sara	Music K - 12	4/1/2013	6/30/2018
SL	Douglas	Constance	Elementary Education K-6, Physical Education K-12	4/1/2013	6/30/2018
SL	Egan	Effie	Elementary Education K - 6 Special Education K - 6	4/1/2013	6/30/2018
SL	Filek	Melissa	Elementary Education K-6, English 5-9, English 7-12, Physical Education K-12	4/1/2013	6/30/2018
SL	Finegan-Nelson	Loretta	SPED - Deaf/Hard of Hearing K - 12 SPED - Deaf/Hard of Hearing PK - 3	4/1/2013	6/30/2018
SL	Flowers	Daphney	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Fong	Angela	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Freeman	Jennifer	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Geres	Lauren	Special Education PK - 3	4/1/2013	6/30/2018
SL	Gervais	Amy	School Counselor 5 - 9 School Counselor 7 - 12	4/1/2013	6/30/2018
SL	Giammichele	Tina	Elementary Education K - 6 SPED - Mild/Moderate K - 6	4/1/2013	6/30/2018
SL	Gilmore	Kerry	Elementary Education K - 6 Special Education K - 12 Special Education PK - 3	4/1/2013	6/30/2018
SL	Goetz	Liberty	Special Education K - 12	5/1/2013	6/30/2018
SL	Gonce	Margaret	Early Childhood Education PK - 3	4/1/2013	6/30/2018
SL	Gonzalez	Yngrid	Early Childhood Education PK - 3 Elementary Education K - 6	4/1/2013	6/30/2018
SL	Goshi	Andrew	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Grach	Peter	Science 7 - 12	4/1/2013	6/30/2018
SL	Grunsten	Cynthia	Art K - 12 Special Education K - 12 Special Education PK - 3	4/1/2013	6/30/2018
SL	Harragan	Rich	Social Studies 7 - 12	4/1/2013	6/30/2018
SL	Haynes-Bento	Laurie	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Hearl	Joanne	Art K - 12	5/1/2013	6/30/2018
SL	Hee	Shino	Art 7 - 12	4/1/2013	6/30/2018
SL	Helems	Shawna	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Helm	Shy	Elementary Education K - 6	5/1/2013	6/30/2018
SL	Ichimura	Erin	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Ireland	Colleen	Special Education 7 - 12	4/1/2013	6/30/2018
SL	Iseri	Charyse	SPED - Mild/Moderate PK - 3	4/1/2013	6/30/2018
SL	Jennings	Heather	English 7 - 12 Reading 7 - 12 Special Education K - 12 Special Education PK - 3	4/1/2013	6/30/2018
SL	Jenny	Debra	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018

SL	Johnston	Jewel	Teaching English to Speakers of Other Languages K - 12	4/1/2013	6/30/2018
SL	Jurisch	Charity	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Kaku	Jeremy	Social Studies 7 - 12	4/1/2013	6/30/2018
SL	Killough	Holly	Science 7 - 12	4/1/2013	6/30/2018
SL	Kim	Susan	Mathematics 5 - 9 Teaching English to Speakers of Other Languages 5 - 9	4/1/2013	6/30/2018
SL	Kwan	Kelli	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Lebeau	Candice	Science 7 - 12	4/1/2013	6/30/2018
SL	Macaluso	Gina	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Marfil	Martina	Elementary Education K - 6 SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Martinez	Elizabeth	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	McElroy	Angela	Elementary Education K - 6 English 5 - 9 Mathematics 5 - 9 Science 5 - 9 Social Studies 5 - 9 Teaching English to Speakers of Other Languages 5 - 9 Teaching English to Speakers of Other Languages K - 6 Teaching English to Speakers of Other Languages PK - 3	4/1/2013	6/30/2018
SL	Mendonca	Nikita	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Miyahara	Maria	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Moody	Eric	Elementary Education K - 6 SPED - Mild/Moderate K - 6	4/1/2013	6/30/2018
SL	Morin	Adele	Early Childhood Education PK - 3	4/1/2013	6/30/2018
SL	Muelleman n	Melissa	English 7 - 12	4/1/2013	6/30/2018
SL	Myers	Janella	Social Studies 7 - 12	5/1/2013	6/30/2018
SL	Nelson	Tiffanie	Social Studies 7 - 12	4/1/2013	6/30/2018
SL	Nofzinger	Allison	Science 7 - 12	4/1/2013	6/30/2018
SL	Odierna	Jacquelyn	Elementary Education K - 6 Special Education K - 12	4/1/2013	6/30/2018
SL	Olson	Todd	Social Studies 7 - 12	4/1/2013	6/30/2018
SL	O'Neill	Serena	Mathematics 7 - 12	4/1/2013	6/30/2018
SL	O'Reilly	Tara	Elementary Education K - 6	5/1/2013	6/30/2018
SL	Orlando	Esther-Jean	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Pali	Sherilyne	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Paulin	Robin	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Pequegnat	Jennifer	Early Childhood Education PK - 3 Elementary Education K - 6	4/1/2013	6/30/2018
SL	Perini	Elizabeth	Special Education K - 6 Special Education PK - 3	4/1/2013	6/30/2018
SL	Potter	Jacquelyn	Elementary Education K - 6 Mathematics 5 - 9	5/1/2013	6/30/2018
SL	Price	Megan	Special Education K - 12	4/1/2013	6/30/2018

SL	Purcell	Sarah	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Reeves	Jessie	Elementary Education K - 6 Special Education K - 12 Special Education PK - 3	4/1/2013	6/30/2018
SL	Reilly	Kacie	Early Childhood Education PK - 3 Elementary Education K - 6 Special Education K - 6	5/1/2013	6/30/2018
SL	Reyes	Vania	English 7 - 12	4/1/2013	6/30/2018
SL	Rodrigues	Danielle	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Russell	Jessica	Elementary Education K - 6 SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Russell	Shannon	English 7 - 12	4/1/2013	6/30/2018
SL	Saggers	Deborah	Music K - 12	4/1/2013	6/30/2018
SL	Sato	Elysse	Early Childhood Education PK - 3 Elementary Education K - 6	4/1/2013	6/30/2018
SL	Sato	Yoriko	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Sauder	Erin	Special Education K - 12	4/1/2013	6/30/2018
SL	Scelsa	Jennifer	Early Childhood Education PK - 3 Elementary Education K - 6	5/1/2013	6/30/2018
SL	Schneider	Sheila	Social Studies 5 - 9 Social Studies 7 - 12	4/1/2013	6/30/2018
SL	Schnetzler	Ashley	Elementary Education K - 6 Teaching English to Speakers of Other Languages K - 12	4/1/2013	6/30/2018
SL	Schultz	Lauren	Mathematics 5 - 9	5/1/2013	6/30/2018
SL	Seki	Julie	School Counselor K - 12	4/1/2013	6/30/2018
SL	Seltzer	Skyla	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Shell	Schrika	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Skorupa	Cristy	Music K - 12	4/1/2013	6/30/2018
SL	Snyder	Louise	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Spitalsky	Kauilikoleialoha	Elementary Education K - 6 Hawaiian Language 7 - 12 Hawaiian Language Immersion K - 12 Hawaiian Studies 7 - 12	4/1/2013	6/30/2018
SL	Stone	Paul	English 7 - 12	4/1/2013	6/30/2018
SL	Stuyvesant	Tyler	Art K - 12 CTE-Arts and Communication 7-12	4/1/2013	6/30/2018
SL	Tang	Tse-Pei	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Temple	Kristi	Mathematics 7 - 12	4/1/2013	6/30/2018
SL	Tolisano	Jennifer	English 7 - 12	5/1/2013	6/30/2018
SL	Trotto	Mary	Health K - 12 Physical Education K - 12	4/1/2013	6/30/2018
SL	Uber	Laura	SPED - Mild/Moderate K - 12 SPED - Mild/Moderate PK - 3	4/1/2013	6/30/2018
SL	Uganiza	Janely	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Van Matre	Kayla	Science 7 - 12	4/1/2013	6/30/2018
SL	Vargas	Diana	Special Education K - 12 Special Education PK - 3	4/1/2013	6/30/2018
SL	Vaughn	Nancy	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Velasco	Evelyn	Elementary Education K - 6	4/1/2013	6/30/2018

SL	Wachi	Kyle	Social Studies 7 - 12	4/1/2013	6/30/2018
SL	Waldon	Aursha	Early Childhood Education PK - 3 School Counselor K - 12 Special Education K - 12 Special Education PK - 3	4/1/2013	6/30/2018
SL	Whitlock	Jessica	Elementary Education K - 6	5/1/2013	6/30/2018
SL	Wilkendorf	LuAnne	Early Childhood Education PK - 3 Elementary Education K - 6 Special Education K - 12	4/1/2013	6/30/2018
SL	Wilson	Jill	Elementary Education K - 6	5/1/2013	6/30/2018
SL	Wright	Marci	CTE-Industrial and Engineering Technology 7-12	4/1/2013	6/30/2018
SL	Yamada	Erin	Mathematics 7 - 12	4/1/2013	6/30/2018
SL	Yamafuji	Cari	SPED - Mild/Moderate K - 12	4/1/2013	6/30/2018
SL	Yasuoka	Alison	Elementary Education K - 6	4/1/2013	6/30/2018
SL	Zimmermann	Jolie	SPED - Mild/Moderate 7 - 12	4/1/2013	6/30/2018
SL	Zupancic	Victoria	Mathematics 7 - 12	4/1/2013	6/30/2018
Type	Last Name	First Name	Teaching_fields	Effective Date	Expiration Date
			Special Permits		
SP	Hawkins	Marian	Career and Technical Education	4/1/2013	3/31/2014
			Add A Fields		
Type		Last Name	First Name	Effective Date	Expiration Date
AAF	Cabalo	Lanaly	SPED - Mild/Moderate 7 - 12, Social Studies 7 - 12	3/1/2013	6/30/2016
AAF	Farrell	Veronica	School Librarian K-12	4/1/2013	6/30/2016
AAF	Kell	Nancy	English 5-9	4/1/2013	6/30/2016
AAF	King-Gates	Christopher	SPED Mild/Moderate K - 6, SPED Mild/Moderate 5 - 9	3/1/2013	6/30/2018
AAF	Lau	Allan	Elementary Education K-6	4/1/2013	6/30/2016
AAF	Martin	Stacey	Reading K-12	4/1/2013	6/15/2013
AAF	Nestman	Amoreena	TESOL K-6	3/1/2013	6/30/2018
AAF	Porter	Carol	ECE PK-3	4/1/2013	5/13/2015
AAF	Song	Evan	Math 5-9	4/1/2013	6/30/2017
AAF	Stone	Allison	Science 5-9	4/1/2013	2/11/2014
AAF	Willcox	Laura	TESOL K-12	4/1/2013	6/30/2018
				4/1/2013	6/30/2017

New Business Item 12-34

Introduced 5/17/13

Approved 5/17/13

TITLE: Acceptance of Leeward Community College Educational Preparation Program Report

The Hawaii Teacher Standards Board accepts the attached letter from the Teacher Education Accreditation Council (TEAC) verifying that Leeward Community College Career and Technical Education program has become an affiliate member of TEAC, meaning they will be reviewed for accreditation, as required in NBI 12-11, approved on November 9, 2012:

- Leeward Community College CTE program must prepare and submit an application to a national teacher education accrediting body approved by the U. S. Department of Education and by HTSB by April 1, 2013.

Submitted by: Terry Lynn Holck

Referred to: Teacher Education Committee



Teacher Education Accreditation Council

Suite 101 • Willard Hall Education Building • Newark, DE 19716 • 302/831-0400

March 7, 2013

Manuel Cabral
Leeward Community College
96-045 Ala 'Ike
Pearl City, HI 96782

Dear Manuel:

Thank you for your application for Affiliate Membership to the Teacher Education Accreditation Council. The overall quality of the TEAC applicants confirms the belief that there is widespread national interest in reforming teacher education and underscores the broad interest in TEAC's alternative philosophy, perspective, and approach to accreditation. We are pleased that Leeward Community College has made the decision to become part of our organization and extend to you Affiliate Membership for 2012-2013.

I am happy to enclose a plaque that depicts the membership status of Leeward Community College with the Teacher Education Accreditation Council, which we hope you will display prominently in some appropriate place. We will send you an updated insert for the plaque in subsequent years.

Please do not hesitate to call me if you have any questions or concerns about the process at melanie@teac.org or 804-271-2188.

Sincerely,

A handwritten signature in cursive script that reads 'Melanie Biermann'.

Melanie Biermann
Vice President for State and Member Relations

**TITLE: Approval of University of Hawaii-Manoa Educational Preparation Program
Fine Arts Program Review Team**

The Hawaii Teacher Standards Board approves the following appointments to the University of Hawaii – Manoa Visual Arts Educational Preparation Program Team for the review to be held July 2013:

Visual Arts Program Review:

- Dr. Valentina Abordonado, Director, School of Education, Hawaii Pacific University
- Margaret Ann Hoy, Art Teacher, Kohala High School
- Carolyn Gyuran, Education Specialist, Hawai'i Teacher Standards Board

Reviewer biographies attached.

Submitted by: Terry Lynn Holck

Referred to: Teacher Education Committee

University of Hawaii – Manoa Visual Arts Program Review Team

Dr. Valentina Abordonado is the Director of the School of Education at Hawaii Pacific University with the overall responsibility for all of the elementary and secondary teacher licensure programs. She earned her B.Ed and M.Ed degrees in Secondary Education at UH Manoa. She received her Ph.D. in Rhetoric, Composition, and the Teaching of English from the University of Arizona. Her areas of expertise include English Education and ESL Education. Dr. Abordonado has served on several State Review Teams.

Margaret Ann Hoy holds a license in Art K-12. Her college degrees are from the following institutions: B.F.A. with a Distinction in Drawing from the California College of Arts and Crafts in Oakland, California (1975) and M.S.Ed. with a Visual Arts Focus from the Bank Street College and Parsons School of Design in New York City, New York (1986). Ms. Hoy has worked at the Honolulu Academy of Arts summer program and has taught at Washington Intermediate School , Aliamanu Intermediate and at Kalani High School. Currently Ms. Hoy teaches at Kohala High School where she has been for thirty-two years. Besides teaching art, Ms. Hoy continues to be an artist. She has participated in many art shows in Honolulu and on Hawai'i Island. She is the past president of the Waimea Arts Council in Kamuela, Hawai'i and currently has artwork on display at the Elements Gallery in Hawi. Additionally Ms. Hoy has worked with the SFCA for Artists In the Schools as the teacher coordinator at Kohala High School. For the last three years, she has been teaching after school art enrichment and summer school at Kohala Elementary School for a 21st Century Schools grant for the Kohala Complex.

New Business Item 12-36

Introduced 5/17/13

Approved 5/17/13

**TITLE: Approval of the Council for the Accreditation of Educator Preparation
(CAEP) State Agreement**

The Hawaii Teacher Standards Board (HTSB) approves the attached agreement between the HTSB and CAEP.

Submitted by: Terry Lynn Holck

Referred to: Teacher Education Committee

Hawaii Teacher Standards Board (State Authority) and The Council for the Accreditation of Educator Preparation Partnership Agreement

In order to promote excellence in educator preparation by coordinating state approval and national accreditation reviews of Educator Preparation Programs (EPPs), and to eliminate duplication of effort and reporting, the Council for the Accreditation of Educator Preparation (CAEP) and the state authority enter into this partnership agreement. The agreement describes the partnership and delineates the processes and policies for CAEP accreditation in State.

I. Standards for National Accreditation of Educator Preparation Providers

- A. CAEP educator preparation provider standards must be met on the basis of sufficient and accurate evidence to merit national accreditation by CAEP.
- B. State standards and institutional standards also may be applied in the CAEP accreditation process.

II. Process of National Accreditation for Educator Preparation Providers

- A. The process required for national accreditation by CAEP is outlined in CAEP Policies. EPPs seeking CAEP Accreditation must satisfy eligibility requirements, submit a self- study in a CAEP-approved format for formative feedback through off-site review, facilitate the posting of a call for public comment and distribution of third-party surveys to stakeholders, host a site visit, and complete an approved program review process for all programs of study leading to professional practice in a school setting.
- B. Terms of accreditation shall be for seven (7) years. Pre-accreditation status terms shall be for five (5) years. EPP accreditation status is subject to CAEP policies, including annual payment of dues and submission of an annual report as required.

III. Standards and Processes for Program Review

- A. The educator preparation provider may choose from either of the program review options listed in III.D below that have been approved by the State in this partnership agreement. EPPs will submit program reports following the instructions for the selected program review process.
- B. The state authority has sole responsibility for program

approval. The STATE will utilize information generated from the two program review options to make decisions regarding State program approval. Programs must be approved by the STATE within six months of first submission of materials through any one of the program review options.

- C. As evidence of quality, CAEP accepts the decisions of national accrediting organizations for specialized professional program areas that are recognized by the U.S. Department of Education or the Council for Higher Education Accreditation. Proper documentation of current accreditation must be presented by the EPP.
- D. For purposes of state program approval, the state authority recognizes the following program review options:

1. CAEP Program Review with National Recognition:

CAEP Program Review with National Recognition applies Specialized Professional Associations' (SPAs) standards in the SPA review process and can result in National Recognition. The state authority will review the program review report and will make a decision on continued state approval.

2. CAEP Program Review with Feedback:

CAEP Program Review with Feedback provides information to educator preparation providers, states, and accreditation teams. The state authority will review the Feedback Report and will make a decision on continued state approval. Program clusters will be reviewed by trained CAEP reviewers.

EPPs will choose from among these review options for each license or certificate program and may choose different options for different programs.

IV. Accreditation Review Team Composition: CAEP Team

The Accreditation Review Team is appointed by CAEP. All voting members must have successfully completed the CAEP visiting team members' training.

The following conditions apply to the CAEP team:

- All members of Review Teams must have successfully completed CAEP Review Team Member training.
- A P-12 practitioner shall be a member of each CAEP team.
- The state teachers' association(s) may appoint an observer for the onsite review at the associations' expense.
- The EPP will assume all expenses – including travel, lodging and meals – for

CAEP and state authority team members, as well as the periodic evaluation fee. Onsite team activities will be conducted according to CAEP Policy.

- The CAEP team report will be shared with the state partnership member.
- To assure educator preparation providers and the public that CAEP reviews are impartial and objective, to avoid conflicts of interest, and to promote equity and high ethical standards in the accreditation system, Accreditation Review Team members will adhere to CAEP's Code of Conduct.

V. Other Terms and Conditions

A. CAEP will collaborate with the state authority to plan, design and implement a range of training opportunities for reviewers. As part of this agreement, state representatives may participate in all web training, onsite conferences, and training for no registration fee, but must assume other expenses. CAEP will assume all expenses for one state authority representative to attend the annual CAEP Clinic, with additional welcome at their own expense. Additional training events may be arranged, including events in the state, on a cost-recovery basis with arrangements negotiated according to CAEP's policies regarding fees and expenses for training.

B. The state authority will receive copies of all pertinent accreditation and specialized program area approval documents and reports through access to the Accreditation Information Management System (AIMS); agency personnel will be supplied with login information, passwords, and technical support.

C. The state authority will provide to CAEP its policy leading to a "Change in State Status." The state authority will notify CAEP within 30 days of action taken when a CAEP accredited educator preparation provider has had a "Change in State Status" as a result of a decision on specialized professional program status by the state authority for educator preparation.

D. Responses to the final reports by the EPP and/or the state authority will follow procedures and timelines established in CAEP policy.

E. State EPPs that are seeking CAEP accreditation or hold CAEP accreditation status will pay annual CAEP dues.

F. The state authority will be responsible for annual CAEP membership dues. Final accreditation decisions are posted on CAEP's website. CAEP sends the Executive Director of the STATE AUTHORITY a letter with the official accreditation decision. Additionally, CAEP provides written notice of all accreditation decisions to the U.S. Department of Education, the appropriate state licensing or authorizing agency, all accrediting agencies recognized by the U.S. Department of Education and the Council for Higher Education Accreditation, and the public, via the CAEP website.

- G.** The partnership agreement shall be for an initial period of five years, 2013-2018, and may be modified by the two parties during that time, if deemed to be necessary.
- H.** The state will work with associations that represent P-12 educators (NEA, AFT, NBPTS), education preparation providers, and education administrators to establish credit toward continuing education units or professional development requirements at the local district level in return for the state's P-12 educators' professional contributions to the work of CAEP as visiting team members or program reviewers.
- I.** The terms of this agreement have been reached by mutual consent and have been read and understood by the persons whose signatures appear below. The parties agree to comply with the terms and conditions of the plan as set forth herein.

James G. Cibulka, President Council for the Accreditation of Educator Preparation	DATE
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Lynn Hammonds, Executive Director Hawaii Teacher Standards Board	DATE
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TITLE: Adoption of Pre-Service Performance Assessments and Implementation Timeline

The Hawaii Teacher Standards Board approves use of the following pre-service performance assessments by Hawaii Education Preparation Providers (EPPs):

- The Stanford/Pearson edTPA
- The ETS PSA

The following timeline for implementation of a pre-service performance assessment by Hawaii Education Preparation Providers is adopted:

- No later than July 1, ~~2015~~2016, all Hawaii Education Preparation Providers must implement a pre-service performance assessment approved by HTSB for all teacher candidates;
- Effective July 1, ~~2016~~2017, candidates must pass a pre-service performance assessment approved by HTSB prior to being recommended as a program completer by their Hawaii preparation program;
- Effective immediately, programs may use a pre-service performance assessment approved by HTSB as a component to recommend candidates for licensure using alternative routes to licensure adopted by HTSB.

The Board directs the Executive Director to work with the testing companies and the EPPs to guide implementation of these assessments into the preparation programs and to report to the Board on progress at the June meeting of each year through June 2018

Submitted by: Terry Lynn Holck

Referred to: Committee of the Whole

New Business Item 12-38

Introduced 5/17/13

Approved 5/17/13

TITLE: Election of Officers for 2013-2014

The Hawaii Teacher Standards Board approves the following officers and Committee Members for the 2013-2014 year:

Chairperson: Terry Holck

Vice Chairperson: Wray Jose

Legislative Committee Chairperson: Barry Wurst

Legislative Committee Vice Chairperson: Louise Cayetano

Committee Members:

Arlene Lee-Williams, Justin Mew, Beth Pateman, Holck

Budget, Personnel and Strategic Planning Committee Chairperson: Noe Noe Tom

Budget, Personnel and Strategic Planning Committee Vice Chairperson: Felicia Villalobos

Committee Members:

Barry Wurst, Ed Patrick, Kerry Tom, Holck

Teacher Standards Committee Chairperson: Wray Jose

Teacher Standards Committee Vice Chairperson: Kerry Tom

Committee Members:

Noe Noe Tom, Barry Wurst, Louise Cayetano, Holck

Teacher Education Committee Chairperson: Beth Pateman

Teacher Education Committee Vice Chairperson: Justin Mew

Committee Members:

Wray Jose, Felicia Villalobos, Arlene Lee-Williams, Ed Patrick, Holck

Submitted by: Terry Lynn Holck

Referred to: Committee of the Whole