

TITLE: Forfeited Status for Hawaii Teaching Licenses

The Hawaii Teacher Standards Board approves the following process for automatic conversion of a Hawaii teaching license to forfeited status due to non-payment of license fees effective January 1, 2013:

- a. When an individual fails to pay their license fee according to the method they selected in their online account at www.htsb.org, an automatic email notification will be sent to the individual that their payment is overdue and that they will be assessed a \$25.00 Late Fee in addition to the license fee. The license status will be converted from “active” to “forfeited” thirty days following the date that the fee becomes delinquent;
- b. An individual with a forfeited license shall not be considered a licensed teacher;
- c. An individual with a forfeited license may restore their license to active status prior to the license expiration date by paying all applicable license and late fees to bring their license current;
- d. A restored license will expire on the expiration date listed on the license.
- e. A forfeited license is not eligible for renewal.
- f. Once a license is expired an individual must reapply for a new license under current criteria.

Submitted by: Terry Lynn Holck

Referred to: Committee of the Whole