

**New Business Item 12-43**

Introduced 6/14/13

Approved 6/14/13

**TITLE:** Strategic Plan Revision and Update for 2015-2016

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The Hawaii Teacher Standards Board approves the attached revisions to the Strategic Plan and directs the Executive Director to prepare an updated document for the August 2013 meeting.

**Submitted by:** Terry Lynn Holck

**Referred to:** Committee of the Whole

**STRATEGIC PLAN REVISION PROPOSAL  
BUDGET, PERSONNEL AND STRATEGIC PLANNING COMMITTEE  
CLEAN COPY**

**2011-2012**

**BUDGET, PERSONNEL AND STRATEGIC PLANNING COMMITTEE**

- Identified essential functions
- Converted to self-sufficiency
- Initiated realignment of website for ease of use
- Review of communications to stakeholders

**2012-2013**

**BUDGET, PERSONNEL AND STRATEGIC PLANNING COMMITTEE**

- Maintained self-sufficiency
- Established a data bank on of NBIs
- Developed 2013-2014 Budget
- Developed policy and procedures for evaluation of Executive Director

**2013-2014**

**BUDGET, PERSONNEL AND STRATEGIC PLANNING COMMITTEE**

- Review of fee structure and renewal period
- Customer Service /Communication Review ; development of Action Plan and Implementation Plan
- Self-sufficiency budget and maintaining self sufficiency
- Development of 2014-2015 Budget
- Adopt staff and operational improvement recommendations
- Memorandum of Understanding (MOU) with an administrative hearings office

**2014-2015**

**BUDGET, PERSONNEL AND STRATEGIC PLANNING COMMITTEE**

- Review of online system and customer support
- Customer Service/Communication Review ; updates to Action Plan; deploy Implementation Plan
- Self-sufficiency budget and maintaining self sufficiency
- Development of 2015-2016 Budget

**2015-2016**

**BUDGET, PERSONNEL AND STRATEGIC PLANNING COMMITTEE**

- Review statewide 2014-15 Customer Service Survey by Data Manager and incorporate into Customer Service/Communication Action Plan
- Review options for HTSB facilities
- Self-sufficiency budget and maintaining self sufficiency
- Development of 2016-2017 Budget

**STRATEGIC PLAN REVISION PROPOSAL  
LEGISLATIVE AND BY-LAWS COMMITTEE  
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**2011-2012**

**LEGISLATIVE AND BY-LAWS COMMITTEE**

- Revised Hawaii Revised Statutes 302A-801 through 302A-808

**2012-2013**

**LEGISLATIVE AND BY-LAWS COMMITTEE**

- Revised Administrative Rules
- Proposed content for Administrative Rules relating to standards for approving teacher education programs

**2013-2014**

**LEGISLATIVE AND BY-LAWS COMMITTEE**

- Convene Public Hearings for Administrative Rules Once Approved by Governor and Attorney General

**2014-2015**

**LEGISLATIVE AND BY-LAWS COMMITTEE**

- Review of policies to align with statute and administrative rules

**2015-2016**

**LEGISLATIVE AND BY-LAWS COMMITTEE**

- Review HTSB By-Laws and Committee Structure

**STRATEGIC PLAN REVISION PROPOSAL  
TEACHER STANDARDS COMMITTEE  
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**2011-2012**

**TEACHER STANDARDS COMMITTEE**

- Adopted InTASC Standards
- Adopted School Counselor Performance Standards
- Adopted School Librarian Performance Standards

**2012-2013**

**TEACHER STANDARDS COMMITTEE**

- Reviewed of implementation plan for new standards
- Reviewed tiered licensure structure (in Administrative Rules)
- Reviewed and adopted recommendations for licensure tests and additional options for validating content expertise
- Reviewed licensure fields and levels
- Reviewed license renewal process and audit

**2013-2014**

**TEACHER STANDARDS COMMITTEE**

- Review of national best practices for Professional Fitness of teachers, school counselors and school librarians
- Work Group to study the feasibility of substitute permit/license

**2014-2015**

**TEACHER STANDARDS COMMITTEE**

- Revision of Code of Ethics
- Development of Code of Conduct

**2015-2016**

**TEACHER STANDARDS COMMITTEE**

- Review of policies governing reciprocity and military/military spouse licensure.
- Review and recommendations for increasing teacher candidate diversity and interest in hard to fill fields.

**STRATEGIC PLAN REVISION PROPOSAL  
TEACHER EDUCATION COMMITTEE  
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**2011-2012**

**TEACHER EDUCATION COMMITTEE**

- Adopted InTASC Standards
- Adopted School Counselor Performance Standards
- Adopted School Librarian Performance Standards

**2012-2013**

**TEACHER EDUCATION COMMITTEE**

- Reviewed tiered licensure structure
- Reviewed and adopted recommendations for licensure tests and additional options for validating content expertise
- Reviewed licensure fields and levels
- Reviewed license renewal process and audit
- Proposed content for Administrative Rules relating to standards for approving teacher education programs

**2013-2014**

**TEACHER EDUCATION COMMITTEE**

- Review and adoption of CAEP EPP Unit and Program Review Standards
- Revision of SATEP Unit and Program Standards

**2014-2015**

**TEACHER EDUCATION COMMITTEE**

- Conduct assessment of capacity of existing EPPs and employment needs of the State
- Review of SATEP process for provisional review of new units and programs

**2015-2016**

**TEACHER EDUCATION COMMITTEE**

- Review and participate in national studies on teacher preparation and licensure